

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
JANAUARY 23, 2013

- I. Call to Order
Vice President Beverly Lawrence called the meeting to order at 7:00 pm. Other Board Members present were Treasurer John Mower and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager and District Accountant Fred Owen Ed Glass. President Ward Holmes was out of town.
- II. The Board discussed officers for 2013. John made a motion to maintain positions as is. Andy seconded the motion. Motion carried.
- III. The Board discussed Resolution 2013-01, setting a time and place for Regular District Meetings on the fourth Wednesday of each month at the District Mail House at 7 PM. Andy made a motion to adopt Resolution 2013-01. Dave seconded the motion. Motion carried.
- IV. Minutes
The minutes of the November 23, 2012 Regular Meeting were presented for approval. Andy made a motion to accept the minutes as presented. Dave seconded the motion. Motion carried.
- III. Administration
 - A. Financials
 1. Jenna presented the accounts receivable list. Jenna will apply the 18% charge to #21135.
 2. Accounts payable were presented for approval. Board Action: John made a motion to the pay current bills as presented. Andy seconded the motion. Motion carried.
 3. Financial statements ending December 31, 2012 were presented. The year-end statements tracking well with the budget.
 4. The Board reviewed the contract for accounting services with Owen & Associates. Andy made a motion to accept the Owen & Associates contract for 3 years. Dave seconded the motion. Motion carried.
 - B. Water & Wastewater Operations
 1. Jenna presented the year-end water report in Tyler's absence. Well 8 and 6 fine mechanically but they are under loading. All of the wells combined are averaging 13-14 gallons/minute.
 2. Jenna presented the year end wastewater plant report. The bar screen froze and is being cleaned manually. Tyler has heaters are at the contact chamber to try and thaw it out where the pump comes in. Another blower went down, so new backup blowers have been ordered for all 3 cells to try and avoid odor issues in the spring.
 3. Jenna updated the Board on the status of the new well 10. We are still waiting on the final approval from the State.

4. Jenna provided public education for lead and copper in drinking water. Lead and copper results were slightly over in the lead levels and corrosion control plan has been modified. If we continue to be over, we would have to treat the water to be less caustic and would require more measures at water treatment plant such as eye washing and shower. More sampling in 2013 that will hopefully avoid the need for further treatment.
5. The Board reviewed the 2013 contract with Crystal Clear Water Systems for water and wastewater operator. Andy made a motion to accept the 2013 Crystal Clear Water Systems contract. Dave seconded the motion. Motion carried.
6. The Board tabled the 2012 Water Operator contract until the February meeting.

C. Roads

1. Snow removal feedback: Ice build up.

D. Business

1. The Board tabled the Neergaard tap request until the February meeting when the District's attorney can provide feedback.
2. The Board reviewed the condo lot proposal. The District needs to grant approximately a 25'x25' access easement along the greenbelt to satisfy the 40 foot driveway easement for the County to approve the development on condo lot D. John made a motion to approve the creation of resolution. Andy seconded. Motion carried.
3. The Board discussed the Hutchison water meter replacement bill. The additional charges were related to putting it in a pit rather than replacing the existing meter in the shop. Andy made a motion to reduce the bill by \$130 which is the cost of replacing an existing meter. Dave seconded the motion. Motion carried.
4. Ward was not present for the update the Board on the Lake Durango Water Authority.
5. No other correspondence was presented.
6. Newsletter items:.

IV. Adjournment

The meeting was adjourned at 7:55 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
FEBRUARY 27, 2013

- V. Call to Order
President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence, Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager and District Accountant Fred Owen and water/wastewater operator Tyler Whitt. Treasurer John Mower had a work conflict. A resident and Ed Glass were also in attendance.
- VI. Minutes
The minutes of the January 23, 2013 Regular Meeting were presented for approval. Andy made a motion to accept the minutes with one correction. Dave seconded the motion. Motion carried.
- III. Administration
- E. Financials
5. Jenna presented the accounts receivable list.
 6. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Andy seconded the motion. Motion carried.
 7. Financial statements ending January 31, 2013 were presented.
- F. Water & Wastewater Operations
7. Tyler presented the water report. Well #5 is currently producing water.
 8. Tyler presented the wastewater plant report. The plant is running well. The backup blowers are in place. The bar screen is still having some problems with freezing, and Tyler has replaced the heat tape.
 9. Tyler updated the Board on the status of the new well 10. The State is drafting the final approval of the well today and the paperwork should be finalized soon. The final electrical work needs to be done and then the lines will be flushed for 24 hours.
 10. Tyler provided public education for lead and copper in drinking water.
 11. The Board discussed the 2012 Water Operator contract. Andy made a motion to accept the \$4000 repayment. Dave seconded the motion. Motion carried.
- G. Roads
1. Snow removal feedback: there were no major issues.
- H. Business
1. The Board discussed the Neergaard tap request. Andy made a motion to extend the agreement to 2015. Dave seconded the motion. Motion carried.
 2. The Board discussed a wildlife habitat on the north side of sheep springs gulch. Beverly made a motion to create a resolution to make the area a wildlife habitat and not approve any trail creations in that area in the future. Dave seconded the motion. Motion carried.

3. Ward updated the Board on the Lake Durango Water Authority. Progress has been made to build an intake structure to be able to take water from Lake Nighthorse to Lake Durango. More funds were received from DOLA.
4. No other correspondence was presented.
5. Newsletter items: water leak costs.

V. Adjournment

The meeting was adjourned at 8:01 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
MARCH 27, 2013

VII. Call to Order

Vice President Beverly Lawrence called the meeting to order at 7:03 pm. Other Board Members present were Treasurer John Mower and Director Dave Crom. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and District Accountant Fred Owen. President Ward Holmes was out of town and Director Andy Gulliford was absent.

VIII. Minutes

The minutes of the February 27, 2013 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. John seconded the motion. Motion carried.

III. Administration

I. Financials

8. Jenna presented the accounts receivable list. Jenna will add 18% charge to accounts #10590 and #801070.
9. Accounts payable were presented for approval. Board Action: John made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
10. Financial statements ending February 28, 2013 were presented.

J. Water & Wastewater Operations

12. Tyler presented the February water report. The wells are still producing some water. The runoff has not recharged the aquifers yet. The road improvements for the water treatment plant that was budgeted for this year will be done when everything dries up.
13. Tyler presented the February wastewater plant report. The plant is running well. There was a faulty check valve that caused the BOD removal violation which is now fixed.
14. Tyler updated the Board on the new well 10. The new well 10 is in production and is currently averaging about 18 gallons/minute.
15. The Board discussed the 2013 ammonia update to the State. We have not received a response on the variance that was requested.
16. Tyler provided public education for lead and copper in drinking water.

K. Roads

1. There was no major plowing required in the past month.

L. Business

1. The Board reviewed the Oak Drive bill request. The Board denied any relief on the bill.
2. The Board reviewed the website and billing system upgrade. Dave made a motion to purchase the eBill and website. John seconded the motion. Motion carried.
3. The Board discussed the agreement extending the use of Ted Neergaard's excess taps to April 30, 2015. Beverly signed the agreement per the motion made at the February 27, 2013 meeting.

4. The Board reviewed Resolution 2013-03 Wildlife Habitat. Dave made a motion to adopt Resolution 2013-03. John seconded the motion. Motion carried.
5. Ward was not present to update the Board on the Lake Durango Water Authority.
6. Correspondence was presented; no action taken.
7. Newsletter items: Washing cars; new rates; rationing drought continues.

VI. Adjournment

The meeting was adjourned at 7:40 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
APRIL 24, 2013

IX. Call to Order

President Ward Holmes called the meeting to order at 7:01 pm. Other Board Members present were Vice President Beverly Lawrence and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen, two residents and Vijay Bastawade from Cedar Networks. Treasurer John Mower was absent.

X. Minutes

The minutes of the March 27, 2013 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

M. Financials

11. Jenna presented the accounts receivable list.
12. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
13. Financial statements ending March 31, 2013 were presented.

N. Water & Wastewater Operations

17. Tyler presented the March water report. Lake Durango has been off this month and the wells are producing enough to keep the tanks full. The tank repair will be scheduled for the fall. Tyler will turn Lake Durango back on and continue to fill the pond with the extra water.
18. Tyler presented the March wastewater plant report. The plant is running well and the extra blowers are being used.
19. Tyler updated the Board on the new well 10. The new well is averaging 23 gallons/minute. The Board discussed the old well 10 pump that the Hendersons don't want to use. Dave made a motion to buy the pump that would work as a replacement for well 8 but not to exceed \$1200, including pulling the pump out of the well. Beverly seconded the motion. Motion carried.
20. The Board discussed the waste water ammonia variance. Tyler is going to continue with the stream study including more sites to document to the State.
21. Tyler provided public education for lead and copper in drinking water.

O. Roads

1. The Board discussed 2013 road work. Jenna will meet with Matt to review and find a solution for the areas that the road base is higher than the curb.

P. Business

1. The Board reviewed the Oak Drive bill request. The broken sprinkler pipe was the cause of the high usage. Dave made a motion to lower the

water charges to the lowest tier and accommodate a payment plan to not charge interest. Andy seconded the motion. Motion carried.

2. The Board reviewed the Cedar Networks right of way request to bring fiber to the neighborhood. Beverly made a motion to give right of way to Cedar Networks to install 1" conduit underground along the greenbelt from Highway 160 to 277 Oak Drive. Dave seconded the motion. Motion carried.
3. The Board reviewed the 2013 water conservation measures.
4. The Board discussed the Neergaard taps. Ward will talk to Lake Durango tomorrow about the extra condo lot taps.
5. The Board discussed the rodents at the pond. Jenna will call an exterminator to review the issue.
6. The Board discussed the annual garage sale and set the date for June 1st.
7. Ward updated the Board on the Lake Durango Water Authority. LDWA has applied for the unused water rights this year of the Bureau of Reclamation. There were no objections, and this would give the Lake extra water this year.
8. Correspondence was presented; no action taken.
9. Newsletter items: high water bill cost; Durango Nursery sale.

VII. Adjournment

The meeting was adjourned at 8:05 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
MAY 22, 2013

XI. Call to Order

President Ward Holmes called the meeting to order at 7:05 pm. Other Board Members present were Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen and one resident. Vice President Beverly Lawrence had another meeting and Treasurer John Mower was absent.

XII. Minutes

The minutes of the April 24, 2013 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Andy seconded the motion. Motion carried.

III. Administration

Q. Financials

14. Jenna presented the accounts receivable list.
15. Accounts payable were presented for approval. Board Action: Andy made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
16. Financial statements ending April 30, 2013 were presented.

R. Water & Wastewater Operations

22. Tyler presented the April water report. Well production is doing well. We were able to put 500,000 gallons into the pond. The water is off to the pond now and work will be done to repair the blowers.
23. Tyler presented the April wastewater plant report. The plant is running well. The State did an inspection of the plant that went well.
24. The Board discussed the waste water ammonia variance. Tyler is going to continue with the stream study including more sites to document to the State.
25. Jenna updated the Board on the new well 10. The Henderson settlement is complete, and a letter for the insurance claim representative will be sent as soon as a signed copy of the order of dismissal is received.
26. Tyler provided public education for lead and copper in drinking water. The next round of tests are being collected.

S. Roads

1. The bid for asphalt maintenance was not ready yet, so the Board postponed the discussion until the June meeting.

T. Business

1. Jenna updated the Board on the ball wall. Local companies have been donating materials and local residents will be donating labor to keep the cost of the project in budget. The project will start in June.
2. The Board discussed the Neergaard taps. One extra tap was sold to a Spectrum Ranch parcel.

3. Ward did not have an update on Lake Durango Water Authority since they are meeting tomorrow.
4. Correspondence was presented; no action taken.
5. Newsletter items: watering.

VIII. Adjournment

The meeting was adjourned at 7:48 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
JUNE 26, 2013

XIII. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Treasurer John Mower and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and two residents. Vice President Beverly Lawrence was out of town.

XIV. Minutes

The minutes of the May 22, 2013 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Andy seconded the motion. Motion carried.

III. Administration

U. Financials

17. Jenna presented the accounts receivable list.

18. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. John seconded the motion. Motion carried.

19. Financial statements ending May 31, 2013 were presented.

V. Water & Wastewater Operations

27. Tyler presented the May water report. The tanks are starting to stabilize with the new watering restrictions. Ward will talk to Lake Durango about their restrictions.

28. Tyler presented the May wastewater plant report. The plant E. coli was high and the contact chamber has been cleaned.

29. The Board discussed the waste water ammonia variance. The State is working with the District to move forward with what they need for the variance.

30. Jenna updated the Board on the new well 10. The Henderson settlement is complete, and the insurance company reimbursed us for the legal fees. The dismissal has been approved by the court. Tyler will have Clint look into the well 5 site for a possible new drilling of that well.

31. The Board reviewed Resolution 2013-4 Watering Restrictions. The Board would like to clarify 4.a. and make specific stage 3 restrictions with a 48 hour notification. Dave made a motion to approve with changes. John seconded the motion, motion carried.

32. Tyler provided public education for lead and copper in drinking water. The next round of tests have been collected.

W. Roads

1. The bid for asphalt maintenance was presented. Dave made a motion to accept the \$43,655.50 bid of asphalt maintenance. John seconded the motion. Motion carried.

X. Business

1. Jenna updated the Board on the ball wall. Local companies have been donating materials and local residents will be donating labor to keep the cost of the project in budget. The project will start in June.
2. The Board discussed weed spraying bid by Jeremy Linch. Dave made a motion to accept if references check out. John seconded the motion. Motion carried.
3. Ward updated the Board on Lake Durango Water Authority. Lake Durango met with the La Plata West engineer about getting water out of Lake Nighthorse with a 30 inch diameter pipe, capping the connection to the tribe and running an 8 inch pipe run into Lake Durango, treat it and sell it to La Plata West. The Lake is at 380 feet.
4. The Board discussed the possibility of changing the entrance landscaping and setting an example for the neighborhood with xeriscaping. Jenna will get an official bid from the landscaper.
5. Correspondence was presented; no action taken.
6. Newsletter items: watering, ball wall.

*additions to agenda: Resident Anne Marie Greenberg attended the meeting to ask the Board to write a letter of concern to the La Plata County Commissioners about the possibility of contaminants coming into our wells from hydro fracturing. The Board will review the letter from Anne Marie.

IX. Adjournment

The meeting was adjourned at 8:20 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
JULY 24, 2013

XV. Call to Order

President Ward Holmes called the meeting to order at 7:06 pm. Other Board Members present were Vice President Beverly Lawrence and Director Dave Crom. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, Fred Owen, District Accountant and three residents. Treasurer John Mower and Director Andy Gulliford were out of town.

XVI. Minutes

The minutes of the June 29, 2013 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

Y. Financials

20. Jenna presented the accounts receivable list.
21. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
22. Financial statements ending June 30, 2013 were presented.
23. Ward signed the audit extension form.

Z. Water & Wastewater Operations

33. Tyler presented the June water report. There was a Tier 1 violation in June for total coliform. The wells were turned off the distribution system until the issue was resolved. All samples were negative for E. Coli. The road to the treatment plant is completed. Clint and Tyler are looking at new water sources around 200 feet of well 5. The Board will review the possibility of drilling a new well 5 at the next meeting.
34. Tyler presented the June wastewater plant report. The plant is running well. The air was turned off yesterday because of nitrification. Tyler is doing some cleanup at the building and doing the inspection report requirements.
35. The Board discussed the waste water ammonia variance. Tyler and Cap Allen are working with the State to move forward with what they need for the variance.
36. The Board discussed the current watering restrictions. The tank levels are at 22 feet. We are buying 30 gallons/minute from Lake Durango. Dave made a motion to stay at the current restrictions until further notice. Beverly seconded the motion. Motion carried.
37. Tyler provided public education for lead and copper in drinking water. The lead and copper samples are turned in, but the results are not back yet.

AA. Roads

1. The summer road work will take place in the beginning of August.

BB. Business

1. The Board reviewed the easement for Condo Lot D. Dave made a motion to grant the easement. Beverly seconded the motion. Motion carried.
2. The Board reviewed the entrance landscaping bid. The Board would like to see a couple more proposals for the project to review at the next meeting.
3. The Board discussed the ball wall vandalism. The painting and sealing of the wall will be done within the next month.
4. The Board reviewed the Pine Ridge Loop Bill Request. Dave made a motion to offer level rate 1 on the overage. Beverly seconded the motion. Motion carried.
5. Ward updated the Board on Lake Durango Water Authority. The tribes and La Plata West are coming to an agreement to build an intake structure from Lake Nighthorse. As soon as that's in place, the plan is to build backwards from the Lake to Lake Nighthorse.
6. Correspondence was presented; no action taken.
7. Newsletter items: watering, ball wall vandalism.

X. Adjournment

The meeting was adjourned at 8:13 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
August 28, 2013

XVII. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence, Treasurer John Mower, and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, Fred Owen, District Accountant; landscaper Josh Muzzy and one resident.

I. Minutes

The minutes of the July 24, 2013 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

CC. Financials

24. Jenna presented the accounts receivable list.
25. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
26. Financial statements ending July 31, 2013 were presented.
27. The Board reviewed the Resolution 2013-05 Supplemental Budget revising the 2012 Budget. Andy made a motion to approve resolution 2013-05. Dave seconded the motion. Motion carried.

DD. Water & Wastewater Operations

38. Tyler presented the July water report. Well production has maintained status quo. The tanks are at about 24 feet. Lake Durango is on at 15 gallons/minute without the tanks dropping. The total coliform issue has been resolved. Well 5 is running again. Wells 8 & 10 had power issues a few weeks ago, but they issue is fixed. The condo lot taps will be connected soon.
39. Tyler presented the July wastewater plant report. The plant is running well. The pump that regulates the chlorine was replaced.
40. The Board reviewed the update on the waste water ammonia variance.
41. The Board discussed the possibility of relocating well 5. The owners of the property would like to bring in a hydrologist to review if the new well would affect their current well. Andy made a motion to approve a study by a hydrologist about the well. Dave seconded the motion. Motion carried.
42. The Board reviewed the Wastewater plant IGA Third Amendment. Beverly made a motion to accept the third amendment to the IGA. John seconded the motion. Motion carried.
43. Tyler provided public education for lead and copper in drinking water. The State only received 15 of the 20 samples. The samples were taken at the correct time, so the violation will go away after the remaining results are received by the State.

EE. Roads

1. The summer road work has been completed except for one sealcoat. The street painting will be completed in October.

FF. Business

1. The Board reviewed the Aspen Drive bill request. John made a motion to reduce the overage charges to last year's rate. Dave seconded the motion. Motion carried.
2. The Board reviewed the entrance landscaping bids. John will look into the highway right of way.
3. Ward updated the Board on Lake Durango Water Authority. The tribes and La Plata West have an agreement about the intake structure. The project would start in the spring. The lake is very low.
4. Correspondence was presented; no action taken.
5. Newsletter items: bears.

XI. Adjournment

The meeting was adjourned at 8:27 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
September 25, 2013

II. Call to Order

President Ward Holmes called the meeting to order at 7:06 pm. Other Board Members present were Vice President Beverly Lawrence and Director Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and Fred Owen, District Accountant.

I. Minutes

The minutes of the August 28, 2013 Regular Meeting will be reviewed at the next meeting.

III. Administration

GG. Financials

28. Jenna presented the accounts receivable list.

29. Accounts payable were presented for approval. Board Action: Andy made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.

30. Financial statements ending August 31, 2013 were presented.

31. The Board reviewed the 2012 audit financials. The District is running well. Andy made a motion to approve the 2012 audit. Beverly seconded the motion. Motion carried.

HH. Water & Wastewater Operations

44. Tyler presented the August water report. The production of the wells is improving with the rains, but the tanks are still recovering from loss during the main line break.

45. Tyler presented the August wastewater plant report. The plant is running well.

46. The Board discussed the September 16th water main break. The tanks dropped from the loss of water with the pipe break. There were email issues, but the website continued to be update.

47. The Board discussed the possible new well 5 location. The location will be surveyed to see where the easement is.

48. DW1 did not review the amendment to the IGA in regards to the wastewater plant. This will be put on next month's agenda.

49. Tyler provided public education for lead and copper in drinking water.

II. Roads

1. The summer road work has been completed except for one sealcoat.

JJ. Business

1. The Board reviewed the Ryan Court request. Andy made a motion to draft a letter to the County approving the addition. Beverly seconded the motion. Motion carried.

2. The Board discussed the entrance landscaping project. The project will be reviewed again next meeting.

3. Ward updated the Board on Lake Durango Water Authority. There is a working agreement with La Plata West. The lake is taking on new water with the recent storms.
4. Correspondence was presented; no action taken.
5. Newsletter items: Contact Jenna with water issues.

XII. Adjournment

The meeting was adjourned at 8:20 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
October 16, 2013

II. Call to Order

President Ward Holmes called the meeting to order at 7:01 pm. Other Board Members present were Vice President Beverly Lawrence, Treasurer John Mower and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager and Fred Owen, District Accountant.

III. Minutes

The Board reviewed the minutes of the August 28, 2013 and September 25, 2013 Regular Meetings. Beverly made a motion to accept the minutes as amended. Andy seconded the motion. Motion carried.

III. Administration

KK. Financials

32. Jenna presented the accounts receivable list.
33. Accounts payable were presented for approval. Board Action: Beverly made a motion to the pay current bills as presented. John seconded the motion. Motion carried.
34. Financial statements ending September 30, 2013 were presented. The final bond payments have been made.
35. The Board held the 2014 budget hearing with no residents in attendance. The water fund does not have enough income. Fred will look into transferring from another fund.

LL. Water & Wastewater Operations

50. There was not a water report to present.
51. There was not a wastewater report to present.
52. The Board discussed the water tank monitoring options. The funding will be included in the 2014 budget.
53. The Board discussed the October 14th water main break. The leak is fixed, but any further repairs will be postponed until next year.
54. The Board discussed the possible new well 5 location. It is possible it is within the current easement. It will be surveyed, and the project is included in the 2014 budget.
55. DW1 has not responded to the amendment to the IGA in regards to the wastewater plant.
56. Tyler was not in attendance to provide public education for lead and copper in drinking water.

MM. Roads

1. The Board reviewed the 2013-2014 Snow Removal Contract. Andy made a motion to accept. John seconded. Motion carried.

NN. Business

1. The Board discussed the entrance landscaping options. The project is included in the 2014 budget. The highway right of way will be surveyed.

2. The Board reviewed the weed spraying contract. The Board would like to review the spray log for this year.
3. Ward updated the Board on Lake Durango Water Authority. There is an edited version of the contract with the tribes and La Plata West. The lake was at 425 acre feet and gaining water with the recent storms.
4. Correspondence was presented; no action taken.
5. Newsletter items: Contact Jenna with water issues.

XIII. Adjournment

The meeting was adjourned at 8:17 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
November 20, 2013

IV. Call to Order

President Ward Holmes called the meeting to order at 8:30 am. Other Board Members present were Vice President Beverly Lawrence and Director Andy Gulliford. Also present: Jenna Hutt, District Manager and Fred Owen, District Accountant. Treasurer John Mower and Director Dave Crom were absent.

V. Minutes

The Board reviewed the minutes of the October 16, 2013 Regular Meeting. Beverly made a motion to accept the minutes as amended. Andy seconded the motion. Motion carried.

III. Administration

OO. Financials

36. Jenna presented the accounts receivable list. Jenna will contact the Michael Way property.
37. Accounts payable were presented for approval. Board Action: Beverly made a motion to the pay current bills as presented. Andy seconded the motion. Motion carried.
38. Financial statements ending October 31, 2013 were presented.
39. The Board reviewed Resolution 2013-08 Supplemental Budget and 2013-09 Appropriating Funds. Andy made motion to adopt resolutions 2013-08 and 2013-09. Beverly seconded the motions. Motion carried.
40. The Board reviewed the 2014 Budget. Beverly made a motion to adopt the 2014 budget. Andy seconded the motion. Motion carried.

PP. Water & Wastewater Operations

57. Tyler presented the October water report. The wells are producing and usage is average.
58. Tyler presented the October wastewater report. The plant is running well.
59. The Board reviewed the water main repairs. The asphalt will be replaced in the spring.
60. The Board discussed the DW1 IGA amendment. DW1 has not responded to the proposed amendment.
61. Tyler provided public education for lead and copper in drinking water.

QQ. Business

1. The Board reviewed the Cedar Drive water usage request. Beverly made a motion to approve adequate water supply if a plumber reviews the system and low flow toilets are installed. Andy seconded the motion. Motion carried.
2. The Board reviewed the 2014 weed spraying contract. Beverly made a motion to approve the 2014 contract. Andy seconded the motion. Motion carried.
3. Ward updated the Board on Lake Durango Water Authority. The agreement with La Plata West has been revised for the intake structure.

4. Correspondence was presented; no action taken.
5. Newsletter items: Frozen pipes – turn off water when out of town.
Water tank telemetry and water meter software.

XIV. Adjournment

The meeting was adjourned at 9:33 a.m.

Jenna Hutt, District Manager / Secretary