

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
March 11, 2020

- I. Call to Order
President Wayne Schrader called the meeting to order at 6:06 p.m. Other Board Members present were Directors Wendell Qualls and Carly Thomson. Also present: Jane Looney, District Manager and Fred Owen, District Accountant. No residents attended.

- II. The minutes of the February 19, 2020 Regular Meeting were presented for approval. Carly made a motion to approve the minutes. Wendell seconded the motion. Motion passed.

- III. Public Comment – there were no residents who attended.

- IV. Administration
 - A. Financials
 - 1. Jane presented the accounts receivable list for February 2020.
 - 2. Accounts payable were presented for approval – Wendell motioned to approve the accounts payable. Carly seconded the motion. Motion carried. The Board revised the amount for Dave Marsa to submit documentation for reimbursable purchases to \$500 and over.
 - 3. Financials – Financial statements ending February 29, 2020 were presented.
 - B. Water & Wastewater Operations
 - 1. Water Operations Report - Browns Hill is confirmed to start installation of SCADA at the end of April beginning at the wells and at WWTP. Flow meters are a priority for Dave when fits in the water budget.
 - 2. Transition Update – the board said that the former operator can expect us to retain his check until we are satisfied that the transition is completed and requested documents and items are provided.
 - 3. Meter Upgrade Report - On February 25, our attorney mailed the letter to the Michael Way resident who hasn't responded to repeated meter replacement requests.
 - 4. IGA meeting – the group decided to move forward with putting an RFP together for a new WW tap fee. Jane followed up with Bud on specific questions related to the RFP and tap fee. He already responded and sent a draft RFP.
 - 5. Wastewater Report – Brandyn visited WWTP on March 4. To address this month's higher ammonia level, he asked Dave for influent temps, BOD and ammonia for lagoons 1 and 2 to run through his model/kinetic calculations. It's possible that the snowmelt that was on top of the covers got into the ponds and changed the wastewater temp enough to cause some of the ammonia nitrification to stop/slow down.
 - C. Roads and Open Space
 - 1. Roads Update – no complaints. There wasn't much need for snowplowing.
 - 2. Open Space Update – the board discussed the mill levy for open space/recreation that is still on the books which would result in roughly \$10,000 per year. If the Board intends to pursue the mill levy, Bud would

like to research the issue and make certain there is no statute that eliminates voter approved mill levies if not used. It would cost 1-2 hours at most (\$300-600). The Board postponed any action. Wildfire mitigation update: Fire Smart will begin on March 30th with the Highway 160 section first. Jane contacted Adapted Wildfire Partnership re: Grants and trainings this year. There is a CSFS grant due in October for next year. The match is 1:1 reporting and parameters to meet. Jane will continue looking into it. Disc Golf - Board discussed the disc golf proposal as they would like to provide an answer to the proponents soon. Members briefly discussed Bud's memo but primarily addressed fiscal responsibility. One member said: while its relatively low cost, we are not keeping up what we already have. Perhaps challenge the disc proponents to come up with more money themselves. The Board also had concerns about negative reaction from residents already received and in future. Another idea proposed by the board was to start with three holes. This would cost less money and have a smaller footprint. The Board will continue discussion next month and asked Jane to email Beverly for her input and then if she agrees, contact proponents on the counteroffer. If the proponents agreed, we could provide details in newsletter and ask residents to email input.

D. Business

1. Elections Update: all four residents who submitted self-nomination forms were elected via acclamation. There is one new board member and three returning board members.
2. Moratorium on new Wastewater Treatment Plant taps – Bud suggested a moratorium or resolution on the sale of any new taps until a rate study is completed would be a better approach. He said that during the moratorium the District could still answer inquiries about the availability of capacity for new taps. The Board decided to pursue a motion next meeting and asked Jane to provide specific language.
3. Letter to Willow Drive Resident – the Board reviewed Bud's letter to the resident regarding district concerns about his recently constructed unit. It approved sending the letter with specific changes.
4. Resolution Draft Review – the Board reviewed the resolution. They want Bud to include a timeframe between notices and to add the additional alternative of installing a meter pit.
5. Lake Durango Water update – LDWA will have another meeting with SGM about how to address TTHMs. There will be a 2% rate increase this year and the rate study is expected next year. Wayne will get involved in the rate study.
6. Other District Correspondence: renter issue in neighborhood; low pressure; trail map request; late fee; brown water (due to hydrant flushing that day)
7. Newsletter items: fire mitigation projects; election results

IV. Adjournment

The meeting was adjourned at 7:58 p.m.

Jane Looney, District Manager / Secretary

