

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
August 21, 2019

- I. Call to Order
President Beverly Lawrence called the meeting to order at 6:05 p.m. Other Board Members present were Directors Dave Crom, Wayne Schrader and Wendell Qualls. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator; and Fred Owen, District Accountant. No residents attended.

- II. The minutes of the July 17, 2019 Regular Meeting were presented for approval. Wendell made a motion to accept the minutes as amended. Dave seconded the motion. Motion passed.
The minutes of the July 15, 2019 Special Meeting were presented for approval. Wayne made a motion to accept the minutes as presented. Wendell seconded the motion. Motion passed.

- III. Select new Board Member – Dave made a motion to appoint Carly Thomson to the vacant board member position. Wendell seconded. Motion passed.

- IV. Administer Oath of Office to New Board Member – Board President Beverly Lawrence administered the Oath of Office to Carly Thomson as Director to the Durango West 2 Board.

- V. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for July. Board said to consult with Bud for options regarding long standing overdue PRL account.
 2. Accounts payable were presented for approval. Board Action: Wayne motioned to approve. Wendell seconded the motion. Motion carried.
 3. Financials – Financial statements ending July 31, 2019 were presented. In follow up to the special meeting with residents, the interest rate was discussed. The Wastewater Fund reserves needs to stay with Community Bank as required by the loan. Fred said that previously, the Board wanted to keep money local and it was put in the Bank of the San Juans. Colorado Trust does earn more – 2.25%. Board decided to move the districts all non-Wastewater funds into the Colorado Trust. Fred will set up the transfer.
 4. Set Special Budget Meeting – the Board will meet at Fred Owen’s office on Tuesday, September 17th at 8:30 a.m. Jane will follow up with SGM on finalizing the asset inventory and repair/replacement schedule so can have for the Board to start longer range budget planning. Dave asked that SGM provide what limitations there are on their projections. The Board wants some budget figures if SGM needs more funding to complete the process.

 - B. Water & Wastewater Operations
 1. Water Operations Report: Well 6 is way lower than last year. Acid and brushing and wash on well 8 will hopefully bring water production back. It will cost: \$8000. Tyler said that the plan was to do well 8 this year and see if it works; then maybe do well 6 next year for the same

amount. The Board directed Tyler to contact the Fire Marshall (with Durango Fire & Rescue) to find out how many hydrants they require to be tested. We have 20 hydrants. Tyler will also verify how much water we need to keep in the storage tanks for fire prevention.

2. Meter Upgrade Report: Jane reported we have only 16 meter installs remaining, including 9 meter pits that Tyler can do anytime.
3. Wastewater and IGA Meeting Report: the IGA meeting with DW1 was held on July 31st along with a visit to the WWTP. Janet went over Cap's checklist for the plant. All has been completed except for the fencing and painting the walls and floor of the plant. Jane received an estimate for replacing the fencing around the perimeter of the plant. Dave motioned to accept the estimate from RPS for \$6080. Wendell seconded. The motion passed. Dave Marsa didn't think the painting was necessary. The Board agreed that Jane should give Bud the go ahead to pursue a boundary adjustment for the WWTP parcel after the fence is put in.

C. Roads and Open Space

1. Open Space and Trails Update – we did some mowing of tall grass on interior and other greenbelt areas. As more may need to happen in future years, we need to include in next year's budget. Jane brought up options to address the algae in the pond. The regular maintenance routine of aerators, microbes and blue dye is not working to control the algae. Options discussed were EPA approved herbicide to kill the algae, raking the pond, filling with more water. Cutrine was recommended by Aquahab if wanted to go herbicide route. Tyler will check what was the name of what he had on hand. Jane will check on cost of raking. Wendell calculated 325,000 gallons in 1acre foot of water and that he thought the pond may be as big as an acre and a half, so that would mean it would take close to 500,000 gallons to raise it a foot.
2. Road 2019 Projects Update – Planned projects are completed. Jane is connecting with Matt about some road damage by tennis courts possibly by the concrete company as well as other areas that may need patching before winter due to the harsh winter.

D. Business

1. Approve Resolution 2019-04 Revised Water Base Rate Allotment and Overage Adjustment – having discussed the resolution at last month's meeting, the Board was ready to proceed. Wendell motioned to reduce the base water allocation to 6,000 gallons on January 1, 2020 with the adjusted water overage charges to be: \$7 per thousand on 6000 to 8000 gallons; \$10 per thousand on 8000-10,000 gallons; \$15 per thousand on 10,000 to 15,000 gallons; \$25 per thousand on 15,000 to 30,000 gallons and \$50 per thousand on over 30,000 gallons. Wayne seconded. The motion was approved.
2. Review Response from Wildwood HOA – Jane emailed Wildwood HOA per Board direction to replace their flat curb/gutter. We received a reply which Jane ran by Bud who provided a response. The Board said to send Bud's reply on behalf of the Board.
3. Browns Hill Engineering SCADA Project Bid - Tyler went over the project bid. The only thing missing is the valve part, ultimately allowing remote reduction in flow in the case of a leak, which is crucial. Tyler said he told

Craig about this. Beverly suggested contacting Craig to put something together in layperson's terms for the next board meeting and to invite him. Carly asked Tyler what the labor savings would be. He said he can't answer that right now. However, since he is only required to check on plant every seven days, this system would allow Tyler to know if something goes wrong. A board member asked about the cost to maintain. Tyler said that was a good question for Craig.

4. Lake Durango Water update – Jane set up a meeting with the LDWA manager, Charlie, and Wendell, Wayne and herself. They reported on the meeting. Wayne said he would go to future public meetings.
5. Other District Correspondence: high grass on greenbelt; stop sign gone Fir and Michael Way; when does increase start; downed tree and mitigation needed on Spruce Trail (not district property); budget; pond stench; appreciation emails and phone calls thanking us for good job we are doing (in light of reading about DW1); water meter calls and several thanks for heads up on leaks.
6. Newsletter items: new rate and reminder for Jan 2020; dogs barking; budget ideas.

IV. Adjournment

The meeting was adjourned at 9:00 p.m.

Jane Looney, District Manager / Secretary