

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
November 20, 2024

- I. Call to Order  
Vice-President Beverly Lawrence called the meeting to order at 5:02 p.m. Other Board Members present were Directors Derek Ryter and Stephen Wells. Attending later were Directors Corey Beaugh and Carly Thomson. Also present: Jane Looney, District Manager and Dave Marsa, Water and Wastewater Operator. One resident attended.
- II. The minutes of the October 16, 2024 Regular Meeting were presented for approval. Derek moved to approve minutes from the last meeting. Stephen seconded the motion. Motion passed.
- III. Public Comments – The resident said she was there to follow up on Hunter Court water issues. Beverly told her that she would receive communications from the district this week.
- IV. Administration
  - A. Financials
    1. Jane presented the accounts receivable list for October 2024. Account #21134 is more than three months overdue. The Board decided to wait until January board meeting to discuss water shut off process. Four of the overdue accounts have paid or signed up for the district's autopay.
    2. Accounts payable were presented for approval. Beverly moved to approve the accounts payable. Stephen seconded. Motion was approved.
    3. Financials – Financial statements ending October 31, 2024 were presented.
  - B. Water & Wastewater Operations
    1. Water Operations Report – Spectrum has asked Dave to do same 15 locates three times. While the tank inspections have been completed, we are waiting on a quote for protection of the tank liner and cleaning from Western Region Water System Consultants
    2. Wastewater Operations Report – Air line to cell 3 blew out. Dave needed to replace a 12-foot steel pipe under the deck. Canyon Construction will use HDP to replace the section. We will get the new computer for the WWTP by December. Dave replaced the motor and gear box at the headworks and will replace the damaged brush this spring.
  - C. Roads and Open Space
    1. Road Update – still trying to schedule Leeder for assessing top of Aspen Drive and Hydrovac work on culverts. LPEA is done with digging and will finish pulling wire this week. They will need to come back and clean up and reseed in spring. Concern about Spectrum/Circle Z leaving heavy trucks and equipment out on the street overnight and over weekends.
    2. Open Space Update – we are hoping to get the pond drainage study completed this year. Durango Fire and Rescue mitigation project update: They have

received no reply from the adjacent landowner Florence Gaia; and said that the district reaching out would be helpful. DF&R cannot work on additional funding without a commitment from her to allow mitigation and to permit access to her property. The board agreed to email Gaia. Jane will draft a letter to send to Beverly and Carly for review before sending.

V. Business

1. Approve 2025 Budget Resolutions – Beverly motioned to approve the 2025 Budget Resolution 2024-03. Stephen seconded the motion. The motion carried. Beverly motioned to approve the 2025 Appropriations Resolution 2024-04. Stephen seconded the motion. Motion carried.
  2. Approve 2024-2025 Snow Removal Contract – Leeder’s rates increased \$5-10 per hour. Beverly motioned to approve the 2024-25 snow removal contract with Leeder Construction. Stephen seconded. Motion carried. The district will research other snow removal contractors in the spring.
  3. Review 2025 Board Meetings Schedule Proposal – Beverly motioned to adopt the proposed 2025 board meeting schedule. Derek seconded. Motion carried. The board will meet in January, February, April, June, August, September, October and November. No meetings in March, May, July and December. The Board will review this schedule next November.
  4. Review Attorney’s Letter to Hunter Court Resident – the board reviewed the letter. Beverly motioned to approve the letter and have the district’s attorney send it to the resident. Derek seconded. The motion carried.
  5. Review Attorney’s Letter to Aspen Drive Resident - the board reviewed the letter. Beverly motioned to approve the letter and have the district’s attorney send it to the resident. Stephen seconded. The motion carried.
  6. Other District Correspondence – did not record this month.
  7. Newsletter Items – 2025 budget adoption; winter and snow plowing reminders
- IV. Adjournment – Derek motioned to adjourn meeting. Corey seconded. The meeting was adjourned at 6:32 p.m.

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Jane Looney, District Manager / Secretary