

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
May 17, 2017

- I. Call to Order  
President Ward Holmes called the meeting to order at 7:00 p.m. Other Board Members present were Directors Dave Crom, Beverly Lawrence and Ray Schmutde. Board member Micah Looney was absent. Also present: Jane Looney, District Manager; Tyler Whitt, Water and Wastewater Operator and Fred Owen, District Accountant.
  
- II. The minutes of the April 19, 2017 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.
  
- III. Administration
  - A. Financials
    1. Jane presented the accounts receivable list. Due to Bud's filing of a lien/foreclosure, we received a check from the mortgage company which means account #802060 is fully paid off. Jane reported a new procedure regarding renters. She adapted a template Bud provided for owners to fill out, clearly stating their responsibility. We are charging a \$50 transfer fee, the same as we do for ownership transfers.
    2. Accounts payable were presented for approval. Board Action: Dave motioned to approve. Beverly seconded the motion. Motion carried.
    3. Financials – Financial statements ending April 30, 2017 were presented. Fred proposed either cashing the \$200,000 CD for the WW fund or, his preferable option, moving all CDs from Bank of Colorado into money market at Bank of San Juans making it available to transfer to NHB bank for the loan repayment. The Board told him to proceed with his preferred option. Ward and Dave signed the letter.
    4. Bank Loan Update: the Board scheduled a Special Meeting to approve the Amendment to the IGA and approve the Revenue Bond Resolution for Tuesday, May 23<sup>rd</sup> at 1:30. The location is Suite 305, 1099 Main Avenue (Alpine Bank building/accessible). Fred shared his budget projection analysis for rate calculations; and proposed a \$20 increase that would cover the bond payment plus a little needed for water infrastructure. We need to add a separate line on the billing for: Wastewater.
  - B. Water & Wastewater Operations
    1. Water Operations Report: Tanks are full. State Inspection is coming up in June. Tyler expects things will go well. The State is requiring us to increase our sampling for nitrates. We had our first high nitrate sample in five years - since Tyler has been here. So, we now need to take quarterly samples instead of annually. If none are high, we will go back to one sample. Nitrate sample is an entry point well sample – one of our four wells is where the spike happened. The biggest contributor to high nitrate is fertilizer. Tyler did not have an explanation why the sample was higher. Also higher was our TTHM (chlorine byproducts).

We take a sample quarterly and state looks at running average for the year. Since our yearly average is not high, we are not in violation. Since the primary factor resulting in higher TTHM is old water, Tyler will increase flushing. The State wants us to do an evaluation that needs to be completed by end of July. Ward suggested talking to Charlie with Lake Durango. Tyler said it might be time soon to re-evaluate base amount of water, potentially lowering it while re-evaluating our water overage rates as well. He said it worked well for conservation, but not for getting more revenue as people don't continue to have higher usage once they have experienced their monthly bill based on the tiered water rate structure.

2. Wastewater Report: Tyler requested clarification of access to WWTP for DW1 operator and board members. The Board believed it was through appointment with Tyler there. Jane will double-check with Bud.
3. Cross-Connection Update: We included everything in the resolution that the state wants in a policy. Tyler reported that the State is looking at multi-units as the key and they consider single family dwellings as a low risk. Tyler did a brief survey of DW2 condos and filed it for when the inspector comes. The State "coach" Tom Valenta found no elevated risk for cross-contamination from the condos. Therefore, he said we did not need to do further action.
4. EIAF Grant/Ammonia Variance Update and Discussion: Simbeck came to fix the bands but didn't repair the rodent damage. Brooks will come to change over blowers – divert to cell 2 from cell 1. Draining cell 1 will take about a month. Tyler said that as they lower cell 1, there's an increased risk for smell while fixing the cell. Tyler is getting mixed messages from Andrew and Brandyn (SGM). Jane will check in with them and suggest a weekly call. The Board gave Jane the go ahead to write an Extension Letter to DOLA for the grant.
5. Public education for lead and copper in drinking water: Jane contracted with Information Services to put together data needed by the State. Attached is a map Info Services provided along with a spreadsheet and documents listing all DW2 homes built between 1983 and 1987 (Tier 1); homes built after 1987 (Tier 2) and all homes built before 1983 (Tier 3). Tyler submitted the list to the State and needs to conduct tests in 20 of the Tier 1 homes before the end of June.

#### C. Roads and Trails

1. Speeding Discussion – added due to residents in attendance. Residents voiced their concerns again about speeding and opinions about what can be done. They spoke with/referred to Jim Davis County Engineering in their views about reducing the speed limit to 15 or 20 mph. The Board expressed concern that such a reduction could result in increased disregard for the limit since it was so low, and ultimately result in more cases of speeding. One resident said that CDOT had free signs they could put in the neighborhood. Jane reported that she had communicated with Deputy Coleman (Traffic Division) requesting Sheriff's presence in DW2 for speeding and stop sign enforcement. She will continue to stay in communication with the Sheriff's office.

DW1 has a speed hump – Jane will look into when it was installed and how much it cost as well as whether it had a positive effect on speeding.

2. Discuss Street Parking: Jane said she thought it was on the increase including in trailers, RVs, etc. Board took no action.
3. Review and Approve 2017 Road Work: We had a lot of potholes this spring as did most of the rest of La Plata County. Leeder started filling in potholes this week. The cost is about \$6000. Street sweeping is scheduled to start next Tuesday if weather is cooperative Jane presented the list of this summer’s road work projects totaling less than the \$140,000 approved for the 2017 Budget. It was decided to delay Upper Cedar Drive until 2018 due to other small projects with more priority, like potholes and graveling emergency exit. Dave moved that we approve the 2017 Road Work projects. Beverly seconded. Motion passed.
4. Trails Update: Jane met with Walker Christensen, Landscape Architect and DW2 resident to scope out new access trail and possible relocation of greenbelt trail due to drainage resulting in areas where the trail is compromised. It was decided to not relocate for now because normal trail use is readjusting the trail to the side of the compromised sections. We do need to install some water control/drainage features in greenbelt as well as a culvert where the trail crosses the trench. Ray and Dave suggested spray painting on either side of trail access from Willow Drive and let foot traffic create the path. Resident McClain addressed concern over status of prescriptive easement and asked if we could check with insurance company to add him on. Ward said that the issue is that the trail was moved and a fence put up by McClain blocking the trail. The Board told him that our attorney would be sending a letter to his attorney.
5. Review Pond Spillway proposal: the work required is more involved than Andrew had initially thought and therefore the estimate is higher. If we watch the pond and drainage area, Andrew said we could wait until the pond goes down 2 feet before fixing in the fall, thereby not having to drain any of the pond. Jane got a second opinion from Cap Allen. His suggestion could cost more he said but we would know we corrected the issue. He could do “drawings” for a few hundred dollars. Cap thinks doing nothing is possible. If the pond was kept continually above the line – the leak hole will continue to enlarge. At some point, erosion around the spillway will become enough of a problem to fix it. However, if you keep the pond level at a lower point, Cap said doing nothing is definitely an option. The Board decided to watch it over summer at its lower level and re-evaluate. Ray wants us to revisit whether the pond is useful for fire suppression as Jenna had said no since there’s no way to get a truck down there.

#### D. Business

1. Review and Adopt Cross-Connection Resolution 2017-03: Beverly moved that we adopt Resolution 2017-03. Dave seconded. Motion passed.

2. Capital Improvement/Assessment Update: in coordination with SGM, Tyler will begin the GIS capturing the week of June 3<sup>rd</sup>.
3. Open Burning update: Bud said that we could not prohibit open burning. Jane contacted Fire Marshall Hanks to see what her suggestions were in terms of messaging and education.
4. Update from the Lake Durango Water Authority: Ward reported that the Lake is 1023 feet. There are no more bald eagles in the direct vicinity of Lake Nighthorse. The project is stalled due to finding some cultural resources which requires checking with various tribes. Completion date now not until October-December. No watering restrictions this summer.
5. Other District Correspondence: drainage question again from Fisher (Aspen/Spruce) and from Hunter Court.
6. Newsletter items: bears, open window season; Consumer Confidence Report URL link, parking, dogs, respect for trails and homes along trails, water restrictions update.

#### IV. Adjournment

The meeting was adjourned at 9:08 p.m.

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Jane Looney, District Manager / Secretary