

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
October 19, 2016

- I. Call to Order
President Ward Holmes called the meeting to order at 7:05 p.m. Other Board Members present were Directors Dave Crom and Beverly Lawrence, Micah Looney, Ray Schmudde. Also present: Jane Looney, District Manager and Tyler Whitt, District Water/Wastewater Operator.

- II. The minutes of the September 21, 2016 Regular Meeting and September 28, 2016 Special Budget Meeting were presented for approval. Dave made a motion to accept the minutes as amended. Beverly seconded the motion. Motion carried. Ray moved to approve the minutes of the special budget meeting. Beverly seconded the motion. Motion carried.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list. Following up on last months issue with two past due accounts in the condos: one is paid up and the other had not received bills and certified mail (he is having issues with Post Office). A packet of returned mail was left outside his door.
 2. Accounts payable were presented for approval. Board Action: Dave motioned to approve. Beverly seconded the motion. Motion carried.
 3. Financial statements ending September 30, 2016 were presented. Fred was absent.

 - B. Water & Wastewater Operations
 1. Water Operations Report: Tyler provided an update on past due state reports. The Spruce/Aspen hydrant replacement became a 3 day job due to a valve blowing because of pressure. When the water was shut down, they realized they had three valves to replace. Tyler had to shut water off at tank valve and turned off Lake Durango. He estimates there is an additional \$150,000 worth of valves to replace in next 5-10 years. To save curb lines, he brought in Hydrovac company. We have a six inch main pipe there. Tyler and Jane met with SGM regarding mapping services and software. Tyler is labeling photos of Spruce/Aspen job and sending to Jane. While communication to residents worked fairly well there is room for improvement. Jane indicated that while we added 20 names to the email group list during the water outage, there are still just 250 names on the email list – many of them are two from same household. The DW2 independent FaceBook page was discussed. Ward thought a disclaimer on their site would be good. Board agreed it would be good to include a brief in the newsletter to apprise residents of why this last outage fix was beneficial.

2. Wastewater Report: SGM approved aerators plan with a 12 inch block instead of 6 inch height. Certification violation – Tyler explained his C level was renewed in spring. Tyler sent his S level certificates in for renewal sent on September 6th. He will contact the Certification Board to find out when being processed. Ward said if not resolved by November 4, it triggers a lot of actions on our part so we need to be prepared to take those steps. The Board requested some answer from Tyler either way by Friday.
3. Update on EIAF Grant/ Ammonia Variance: SGM submitted a letter/progress report to the Water Quality Control Division State on October 13 before the 15th deadline.
4. Public education for lead and copper in drinking water.

C. Roads

1. Road Update: Dave said we could probably pay someone \$50 an hour and complete the street cleaning job in a day. He volunteered to find an alternative. If he can't, the Board said to continue with current contractor and schedule him for early November.
2. Willow Drive Trails: Bud said we could put trail marker on the trail between 343 and 321 Willow Drive and could maintain both. The trail between Willow Drive and Fir/Oak Drive is a "Prescriptive Pedestrian Walkway" as it's been used for over 18 years. The owner of 321 is disputing this assessment. He is concerned about liability and value of his property including his ability to sell his property. The owner at 343 Willow Drive is o.k. with the trail. Direction from Board on how to proceed is needed. Jane read Bud's comments which suggested options. The Board decided to defer a decision until they could further discuss the issue with Bud. Jane will invite him to the next board meeting. Dave offered to meet with the resident and report back. The Board directed Jane to put the 'new' Willow Drive trail on hold for now as people will not be using during winter months. The Board also discussed the drainage issue at Hunter Court. Questions and concerns included: are these issues annual or just during a ten year type downpour, when Hunter Court was built relative to road and drainage patterns already in subdivision, was there disclosure of the flooding issue to resident when bought home two years ago. The Board decided to table further discussion until next meeting when Bud would be present and possibly Andrew from SGM..

D. Business

1. 2017 Budget Hearing – there were no residents in attendance regarding the budget. Tyler heard from some residents that Board refused to do anything about water infrastructure. Beverly indicated that we should possibly raise rates. Jane brought up a potential DOLA grant to help fund a capital improvement plan. The Board said to do more research including feasibility and cost.

2. Community Wildfire Protection Plan Update - Jane reported that at the Wildfire Plan review meeting, Fire Marshall Hanks said we needed to keep the area at the emergency exit clear of snow. We also need a new emergency exit gate and lock. Beverly motioned that funds be approved for the new gate. Ray seconded. Motion carried. Ward questioned whose responsibility it was to maintain the area between the gate and highway. He believed that CDOT told us it was their responsibility. Jane will check with CDOT
3. Hutchinson taps – added to agenda. Susan Hutchinson attended. She has still not received any correspondence from the Board or Attorney. Ward will correspond with Hutchinson after checking with Bud. Susan wants a copy of the main water lines for DW2. Tyler can provide her with a copy of what we have.
4. Discuss Cross-Connection policy – Dave asked who enforces policy, who is liable, and who keeps record. We are the owners of the documentation. Jane sent Tyler the Edgemont and City policy template for his input on enforcement issues.
5. Lake Durango Update: Lake is at 890 feet. Contractors are doing preliminary work on Lake Nighthorse pipeline.
6. Other District correspondence: water meter leaks and Oak Drive residents’ pipes knocking with water shut-offs and ons; equipment in back of Oak Drive residence – wanted removed; trailers and vehicles on street; water outage and update requests; Pine Ridge Loop resident with overage charge fixed leak; help with getting Charter to respond to request to clean up area.
7. Newsletter items: bears and trash cans, speeding, winter prep, FireWise Neighborhood Ambassador needed.

IV. Adjournment

The meeting was adjourned at 8:44 p.m.

Jane Looney, District Manager / Secretary