

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
January 18, 2017

- I. Call to Order  
President Ward Holmes called the meeting to order at 7:01 p.m. Other Board Members present were Directors Dave Crom, Beverly Lawrence, Ray Schmutde. Also present: Jane Looney, District Manager; Tyler Whitt, District Water/Wastewater Operator; Fred Owen, District Accountant; contractor Matt Leeder; and residents Phil McClain and Michael Dalsao.
  - II. Election of officers Beverly moved to accept current slate of officers. Dave seconded. Motion passed.
  - III. The Board discussed Resolution 2017-01, setting a time and place for Regular District Meetings on the third Wednesday of each month at the District Mail House at 7 p.m. Director Micah Looney can't make Wednesday evenings as he works. Dave said that he couldn't make meetings on Tuesday and Ward couldn't make meetings on Thursday. The Board didn't see what else it could do to accommodate Micah's conflict. Ray moved that accept resolution to set date and time. Beverly seconded. Resolution 2017-01 passed.
  - IV. The minutes of the November 16, 2016 Regular Meeting. Dave made a motion to accept the minutes as amended. Ray seconded the motion. Motion carried.
- III. Administration
- A. Financials
    1. Jane presented the accounts receivable list. One PRL large overdue account continues to be problematic in collecting. Tyler and Jane will check out if condo HOA has any bylaw to allow Tyler access inside individual condos. Jane will ask Bud if have legal authority to enter or if can turn off all condos. Ward also wanted to ask Bud about "theft of services". The Board expressed support for Tyler going into the resident's condo to turn off water.
    2. Accounts payable were presented for approval. Board Action: Dave motioned to approve. Ray seconded the motion. Motion carried.
    3. Financial statements ending December 31, 2016 were presented. We need to adjust fund balance for Budget Year 2016. We are down substantially in cash reserves this year comparatively - \$200,000. Fred said that we will make it through this year, but will need to do a capital improvement study. Beverly said she is glad Fred is bringing this up as she is concerned about large amounts of money going out. Dave agreed. Fred said that the Board could do rate adjustment sooner than next year if ready. Jane gave update about capital improvement plan template and possible grant.
    4. Review and approve Resolution 2017-02 - to appropriate sums of money to defray expenses in excess amounts specified in the 2016 budget. Dave moved. Beverly seconded. Board passed the Resolution.

## B. Water & Wastewater Operations

1. Water Operations Report: water is looking good, according to Tyler. With Board's approval of replacing half remaining meters in 2017, Tyler placed an order for 100 new meters. A circulation pump was placed in the newly painted tank. Well 6 is back online. Ward asked how low we could go with pumping Lake Durango water. He expressed concern over the high amount DW2 is paying Lake Durango for water it may not need. Dave agreed. Beverly also did, asking what would be a good number of gallons to aim for. Tyler said that 12 gallons a minute is lowest the pump will go. While it's good to keep nice levels each month, Tyler said he could run those pumps just half the month. The Board approved Tyler to run pumps from Lake Durango for just half the month.
2. Wastewater Report: Tyler had to replace the headworks at the plant again as it froze. SGM submitted a schedule modification request from the State for the Ammonia Standard Variance.
3. Public education for lead and copper in drinking water. Tyler reported that there is no lead in the water – all sample tests came back good.

## C. Roads

1. Snow Removal Feedback and Communication - Matt Leeder and Jane presented residents' concerns and complaints. Leeder said that one of the things we're fighting this year is wet very slushy snow. Matt said that he has never seen these conditions in 32 years in Durango. The impact of social media was discussed. Beverly said that they are having more complaints this year at Edgemont as well and the same snow/ice conditions. Leeder addressed speed of his drivers. While they typically plow no faster than 15mph, his drivers have been plowing 5 miles faster than normal due to the slush/ice. As a few residents asked about the option of the district plowing the end of driveways, Jane and Leeder looked into cost and possibility. Attorney Bud Smith: RE: clearing the bottom of driveways. "If that means clearing snow on private property then it is not something the District should be doing. I know that some Districts allow the snowplow drivers to clear driveways after the streets are cleared but it is done by private contract between the owner and the snowplow driver. Getting the District involved in that process is beyond the scope of the District's authority."
2. Emergency Exit Update – The gate is installed and combination sent to Tyler and Board members. There are two locks – one is for the Fire and Rescue and one is for District use. In order to maintain properly per Durango Fire and Rescue's request, Leeder says that the area between gate and Highway 160 needs to have at least gravel laid so it is plowable and accessible. Matt recommends doing this sooner rather than later with estimated cost at \$1500 to \$2000. Dave moved to

approve Leeder putting gravel down, not to exceed \$2000. Beverly seconded. Motion passed.

3. Trail Update – Jane contacted John Mower to survey trail. Due to family emergency, he was not available and the snow came. The Board reviewed the Easement agreement. It wanted more input from Bud on #3 and would review again next month.
4. Resident Mike Dalsao addressed the Board on a number of issues including the repair to the hydrant and water main at the corner of Spruce and Aspen last fall. Leeder agreed there were infrastructure quality issues in both DW2 and DW1 when built.

D. Business

1. Approve Paving Spruce Court – there is a sizeable patch that needs repair at the site of the water break last August, estimated at \$4077 Beverly motioned to approve. Ray seconded. Motion passed. Leeder said could wait until spring and maybe combine with other work to lessen the cost a little.
2. Review Letter Addressing Hunter Court Drainage –Leeder said that the drainage issue at this corner did not affect the road integrity. The Board reviewed and approved the letter from Bud to Hunter Court resident regarding their decision.
3. Lake Durango Update: Ward reported that the level is at 858 feet. Construction started on pipeline to be completed in August.
4. Other District Correspondence
5. Newsletter items: snowplow communication

IV. Adjournment

The meeting was adjourned at 8:30 p.m.

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Jane Looney, District Manager / Secretary