

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
April 17, 2019

- I. Call to Order
President Beverly Lawrence called the meeting to order at 6:07 p.m. Other Board Members present were Directors Wayne Schrader and Wendell Qualls. Director Crom was excused due to illness. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator and Fred Owen, District Accountant. One resident attended.

- II. The minutes of the March 20, 2019 Regular Meeting were presented for approval. Wendell made a motion to accept the minutes as amended. Wayne seconded the motion. Motion carried.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list.
 2. Accounts payable were presented for approval. Board Action: Wendell motioned to approve. Wayne seconded the motion. Motion carried.
 3. Financials – Financial statements ending March 31, 2019 were presented.
 - B. Water & Wastewater Operations
 1. Water Operations Report: Thank you to Wendell for fixing the water valve at Cedar Court without digging up concrete. Tyler reported that the water is flowing to wells again and did turn on the pond to fill as much as possible while the spring runoff is occurring. He explained that we pump out of an underground stream not a reservoir and so the water flows right past us. All wells are 400 feet and hit feeder streams. The Board discussed the runoff from west side of highway coming into the DW2 subdivision. Matt put some sandbags out to split flow up in our street gutters on Spruce Drive. Tyler presented the new meter system and logs it can produce. The Board recommended using the log as supportive material and make available if residents want more information. Tyler will send Jane contact info for Metron-Farnier customer service to find out about backing up the laptop and software system. Installed new blower at water treatment plant.
 2. Meter Upgrade Report: Did four on April 1st so now under 60 meters left. Still haven't heard from 10-15 residents after letters were sent.
 3. Wastewater Report: ordered remaining hexagons - saved \$300 on shipping. Eric with Fiberglass Associated met Dave at the plant Friday. Chlorine building has new door, vent fan, heater and hardware. Looks new again. Jane asked Matt to check on drainage issues in constructed wetlands below the lagoons. Matt's rough estimate is \$7450 due to lots of labor because of where it is. These 1.3 acres wetlands were part of mitigation required by state to locate our WWTP on existing .9 acre wetlands. The ammonia was above 25 which Dave Marsa believes are because water flows were so high. We'll see next year if the treatment changes can handle the additional flow. Wendell motioned to approve Matt's estimate. Wayne seconded. Motion passed.
 - C. Roads and Trails

1. Park Usage Update and Review – the Board discussed the realtor’s Easter Egg Hunt invite which had her logo and was sent from work email. They directed Jane to ask Bud about our existing rules and regulations and potential of a resolution.
2. Pond Update –Aquahab delivered the microbes and blue dye and did first application.
3. Trail, Open Space and Recreation Update – resident on Michael Way requested truck access for fire mitigation in his yard. The Board decided to grant access. Jane is still pursuing tennis court resurfacing estimates. The Board discussed the pickle ball request. Jane will continue researching. The Board continued discussion of hiring out for odd maintenance jobs.
4. Road and Street Sweeping update – Matt will get a revised project list to Board for its May meeting. He put us on the schedule for early June. So, street sweeping will happen late May.

D. Business

1. Willow Drive garage and bathroom – Beverly offered to research further.
2. Rates and Water Allotment: The Board discussed the rate increase. Wayne motioned that the district proposes a rate increase of \$20 to \$160 per month, allocated as: \$52.34 for water and \$23.66 for water acquisition, \$8 for sewer, \$32 for wastewater and \$44.00 for general. Wendell seconded. Motion passed. Beverly proposed new water rate structure: up to 6,000 gallons included in monthly fee; \$7 per thousand for 6,000 to 8,000 gallons; \$10 per thousand for \$8 to 10,000; \$15 per thousand for 10,000 to 15,000; \$25 per thousand for 15,000 to 30,000; and \$50 per thousand for 30,000 gallons and over. Wayne motioned that the district proposes this water rate structure. Wendell seconded. The motion passed. The Board will send out a letter to all residents and schedule a public meeting to propose the rate increase and new water rate structure.
3. Pine Ridge Loop Unmetered Water – while installing meter upgrades, Tyler discovered unmetered outside water at Wildwood Condos. The Board directed Jane to send a letter notifying the HOA that if they want to keep that access to outside watering, they need to pay for a meter and we would create an account. Tyler suggested there are likely other such hose bibs. We can give them an option to either go ahead and start going through the process of locating these unmetered bibs and installing new meters at their expense or have us locate them and get rid of them at our expense.
4. Lake Durango Water update – Ward was not present for an update.
5. Other District Correspondence: huge truck on street parking; dog waste issues, pickle ball court; water break vs run off; appreciation for communication; swearing rude middle schoolers on playground; whether district doing mulching /clean program again
6. Newsletter items: dogs, bears, no mulching project this year; assist in cleaning your street gutters to allow proper street drainage

IV. Adjournment

The meeting was adjourned at 8:40 p.m.

Jane Looney, District Manager / Secretary