

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
October 18, 2017

- I. Call to Order
President Ward Holmes called the meeting to order at 7:01 p.m. Other Board Members present were Directors Beverly Lawrence, Dave Crom and Ray Schmutde. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator; Fred Owen, District Accountant; Dave Marsa, Wastewater Operator; and Wendell Qualls. Four residents attended.

- II. The minutes of the September 20, 2017 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried. The minutes of the October 10, 2017 Special Budget Meeting were presented for approval. Ray made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

- III. Select new Board Member Approved new member

- IV. Administer Oath of Office to New Board Member – Ward administered the Oath of office to Wendell Qualls as new board member.

- V. Administration
 - A. Financials
 1. Jane presented the accounts receivable list.
 2. Accounts payable were presented for approval. Board Action: Dave motioned to approve with adjustment to correct one check amount. Beverly seconded the motion. Motion carried.
 3. Financials – Financial statements ending September 30, 2017 were presented. Due to the water main break, Fred will need to transfer \$75,000 from sewer to water fund. He will prepare a budget adjustment resolution.
 4. 2018 Budget Hearing – draft budget was presented. LDWA is doing its rate study in 2018 so Ward suggested we delay our rate study a year at least. Beverly asked for a detailed budget for the General fund. Jane provided the Board with a detailed list but will edit it into a three-level priority list. Fred will incorporate the detailed list into the budget.

 - B. Water & Wastewater Operations
 1. Water Overage at 405 Fir Drive – Homeowner Kim Olinger and renters questioned the meter accuracy. Tyler explained that mechanical meters always benefit the consumer. Tyler did install a new meter. Kim said that her plumber is coming tomorrow. Dave suggested running a pressure test. The Board tabled a decision until next month when more information would be available.
 2. Water Operations Report: Tyler reported that we may need to replace the pump on Well 5. Dave asked about the low output of Well 8. Tyler said it's still cheaper for well 8 to produce 13,000 gallons than to

purchase Lake Durango water. Jane will check electricity costs for well #8.

3. Review Oak Drive Main Water Break: all new good line – still have 40 foot weak link in that general area. But the other 120-180 feet is new along with a valve and a T section. Tyler reported that we did everything we could as a district to connect good new pipe and upgrade while we had the hole open. He said we lost 50,000 gallons.
4. Wastewater Report: Dave Marsa addressed the Board. Dave will be at the WWTP one day a week; Tyler will be in at least two days a week. Drainage issues were brought up relative to dirt entering the ponds and making treatment more difficult as well as resulting in more sludge in the ponds. Dave got the micro-screen up and running. Site is being cleaned up.
5. EIAF Grant/WWTP Improvements Update – discussed options concerning the 18” of sludge in Cell 1. Simbeck will reline in early November. Canyon will build the headworks and de-chlorination building at same time. EPA requested of State that we provide debt amounts in 2013. Jane drafted a Memo that is waiting on Bud’s review and Janet’s final numbers.
6. IGA Meeting – Jane will contact Janet again to coordinate an IGA meeting within a week or so. The committee consists of a representative from each District, the two district managers and wastewater operator. Dave Crom will be the DW2 Board representative.
7. Public Education for Lead and Copper – education was presented.

C. Roads and Trails

1. Road Maintenance Update: The Board postponed discussion of traffic calming. Jane met with Bill from Doc Rickett’s tree service to conduct a road visibility assessment. They can remove limbs, bushes and other vegetation that impairs visibility of signs, hydrants and around corners throughout the subdivision for \$2450. One of the limbs is on the ponderosa pine at 125 Fir Drive where the accident occurred. Jane reported that Progressive Insurance contacted the district to see if they should send a \$3,000 check for the tree and landscaping. Bud, District Attorney, confirmed that it is on district property and to proceed. This money could be appropriately used then for the visibility project that should improve safety on district roads. Leeder will mill and repave Aspen drive from the entrance to the first stop sign without charging us. The work will begin October 30th.
The 2017-2018 Snowplowing contract was presented for approval. Dave motioned we approve; Beverly seconded. The motion passed.
2. Entrance Drainage Update: Jane contacted CDOT who came the same day to assess the situation. CDOT has called in locates to clear the culvert and restore proper drainage on the east side of the entrance. Jane met with Lorrain from Greenscapes to look at the drainage issues at the entrance landscaping. Lorain did not appear willing to accept any responsibility, saying she could perhaps help out at some point with a good deal. Her design showed 4” cobble which she said was

underneath and people didn't like. She said that she did install a drainage swale but must have filled in.

3. Pond Update - Jane got two more estimates for the bubbler installation at the pond. Aquahab at \$4,420 was lowest and she is a local expert in ponds. Additionally, we can contract her in the spring to start algae treatments. Jane has calls into Hodiak to trap and remove muskrats and continues to get plans and estimates to repair the spillway.

D. Business

1. Capital Improvement/Assessment Update: Next step is for SGM to do the "Repair and Replace schedule". Jane purchased a tablet and case for GIS use. Ron Nies would like coring samples for 30 locations around district roads to be able to complete his assessment. This would cost about \$7500. The Board decided not to pursue the coring.
2. Update from the Lake Durango Water Authority: the pipeline is progressing.
3. Other District Correspondence: water overage; water break; insurance company re: tree; water quality as reason why tenants getting out of lease – owner's attorney contacted us.
4. Newsletter items: bears in neighborhood: elections; parking, budget hearing, respect for trails and homes along trails

IV. Adjournment

The meeting was adjourned at 9:00 p.m.

Jane Looney, District Manager / Secretary