

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
September 20, 2017

- I. Call to Order  
President Ward Holmes called the meeting to order at 7:01 p.m. Other Board Members present were Directors Beverly Lawrence and Ray Schmudde. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator; Fred Owen, District Accountant. Four residents attended.
  
- II. The minutes of the August 16, 2017 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.
  
- III. Administration
  - A. Financials
    1. Jane presented the accounts receivable list. A letter was sent to account #802060 from the Board with no response. There are more residents on receivable list this month due to some residents not paying the new rate yet. Jane informed the Board that she was going to institute a billing change. The billing cycle and billing dates of the 10th would be changed to coincide with the actual billing period of the 1<sup>st</sup> through the last of the month. She will put it in the newsletter.
    2. Accounts payable were presented for approval. Board Action: Ray motioned to approve. Beverly seconded the motion. Motion carried.
    3. Financials – Financial statements ending August 31, 2017 were presented. Fred said we would be doing a budget adjustment next month.
    4. Review New Engagement Letter from Fred Owen, CPA. The Board reviewed the letter. Ray motioned to approve the new Engagement Letter and contract term of three years. Beverly seconded. Motion carried.
    5. Special Budget Meeting set for October 10<sup>th</sup> at 8 a.m. at Fred's office.
  - B. Water & Wastewater Operations
    1. Water Operations Report: our sewer line cleaner contractor stirred up some iron sediment in the system when they opened a hydrant. We received some calls so Tyler flushed all the hydrants and the issue cleared up. Tyler will do a system flush before Southwest Sewer comes next fall to prevent this from occurring again. Tyler submitted the 3<sup>rd</sup> quarter TTHM samples to Green Analytical this week. They will submit results to State.
    2. Water Rate Comparison – the Board reviewed the comparison of area water rates and overage charges that Jane put together. They discussed various impacts of our current overage charge as well as of reducing the overage charge. Tyler talked about the extremely high cost to residents, particularly to those who are diligent about looking for and fixing a leak. He suggested in the \$8-10 range per thousand gallons rather than starting at \$22 and doubling. Ward said that Lake Durango had a similar rate structure and have people who come in there and

talk about overage and fair cost issues. Beverly would like to look at the rate webinar first. Ray suggested a \$10-20 range per thousand gallons to consider next time. The Board will revisit at budget meeting.

3. Wastewater Report: Southwest Sewers didn't find anything during their inspection serious enough to warrant a call to Tyler. Tyler received an estimate of \$8500 delivered for the Zircon storage unit. This doesn't include ground prep and pad. It will also need some electrical work. Unit will provide pipe storage and space for records so the maintenance building can be cleaned out and painted. Ray motioned that Tyler proceed with purchasing the Zircon. Beverly seconded. Motion passed. Tyler will follow-up with what is needed for installing a Zircon.
4. EIAF Grant/WWTP Improvements Update – discussed options concerning the 18" of sludge in Cell 1. There is a slight chance that Simbeck would be through here again in early November. Canyon will build the headworks and de-chlorination building at same time.
5. Wastewater Operator: the Board discussed the benefits of retaining the services of Dave Marsa as Wastewater Operator. His extensive experience in the field and with our own WWTP decades ago were seen as highly beneficial at this time. Beverly motioned to approve Marsa's proposed agreement, effective September 21. Ray seconded. Motion passed.

#### C. Roads and Trails

1. Speeding and Traffic Enforcement Update: See Traffic Calming proposal. The Board postponed discussion and suggested it as a potential item for the 2018 budget.
2. 2017 Road Work Update: All 2017 road projects are completed. Leeder suggested waiting on Pine Ridge Loop. Leeder and Jane completed a road assessment and project list for 2018. He will also fix the Entrance to the first stop sign without charging us as there is an adhering problem and the cracks are getting worse. SGM engineer Ron Nies also assessed the roads as part of the district wide Assessment/Inventory approved by the Board last spring. He said that there were a few different things going on at the entrance and would discuss with Matt.
3. Trails Update: Jane marked spots with Jeremiah Frane who is putting up our new markers and taking down old posts later this week. The Board directed our attorney to respond to McClain's attorney regarding the prescriptive easement.
4. Weed Spraying 2018 Contract – contract with Jeremy Linch was reviewed. Jane said that she had met with another contractor but he was not able to provide a set price. Beverly motioned that the contract be approved. Ray seconded. The motion passed. Beverly suggested getting an estimate from Horizon Environmental next year.
5. Review Pond proposals - Residents attending expressed concerns about the condition of the pond and that something should be done. They discussed how the pond used to be in the past. Jane provided

them and the Board with proposal plan to improve the pond. Several pond professionals said that the aerator system was undersized. Since it is broken, the proposal is to replace it with a 4-bubbler aerator system. The pond would be treated for algae next spring. A tree by the spillway would be removed along with cleaning some other limbs, vegetation out on that end of the pond. Beverly motion to approve up to \$6329 for the aeration system (after getting a second estimate) with an additional \$800 for pond clean-up work. Ray seconded. Motion passed.

D. Business

1. Review Attorney Letter to Hutchinson regarding Taps – Board reviewed the letter and directed Bud to send it.
2. Capital Improvement/Assessment Update: Jane showed SGM engineer Ron Nies the subdivision roads/areas of potential concern along with our spreadsheet of road conditions. He will complete his assessment next week.
3. Update from the Lake Durango Water Authority: Lake is at 932 feet. Working on pipeline from both ends. LDWA is requesting the County end the building moratorium. Taps may cost \$14,000.
4. Other District Correspondence: resident wanting to have water shut off so didn't have to pay, time of meeting, parking on street or halfway; new resident questions re: trash, dog permits.
5. Newsletter items: bears in neighborhood: parking, dogs, water rate, budget hearing/ideas, respect for trails and homes along trails.

IV. Adjournment

The meeting was adjourned at 9:28 p.m.

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Jane Looney, District Manager / Secretary