

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
JANAUARY 15, 2014

- I. Call to Order  
President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and District Accountant Fred Owen. Vice President Beverly Lawrence was sick and Treasurer John Mower was working.
  
- II. The Board discussed officers for 2014. Dave made a motion to maintain positions as is. Andy seconded the motion. Motion carried.
  
- III. The Board discussed Resolution 2014-01, setting a time and place for Regular District Meetings on the third Wednesday of each month at the District Mail House at 7 PM. Dave made a motion to adopt Resolution 2014-01. Andy seconded the motion. Motion carried.
  
- IV. Minutes  
The minutes of the November 20, 2013 Regular Meeting were presented for approval. Andy made a motion to accept the minutes as presented. Dave seconded the motion. Motion carried.
  
- III. Administration
  - A. Financials
    1. Jenna presented the accounts receivable list. Jenna will contact the Fir Drive account to have them come up with a payment plan by next month or penalties will apply.
    2. Accounts payable were presented for approval. Board Action: Andy made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
    3. Financial statements ending December 31, 2013 were presented.
    4. The Board reviewed Resolution 2014-02 amending 2013 budget. Dave made a motion to adopt resolution 2014-02 amending 2013 budget. Andy seconded the motion. Motion carried.
  - B. Water & Wastewater Operations
    1. Tyler presented the year-end water report. In the final two months of 2013, well 10 didn't produce any water. Andy made a motion for engineering done to have a tab feeder approved by the State for well 10. Dave seconded the motion. Motion carried.
    2. Tyler presented the year end wastewater plant report. The plant is running well. The ammonia levels were up in December due to the cold weather.
    3. The Board discussed the DW1 IGA amendment. The Board would prefer to keep things the way they are.
    4. Tyler provided public education for lead and copper in drinking water.

C. Roads

1. Snow removal feedback: December storms were small, so cleanup was less.

D. Business

1. Jenna will be officially appointed as the Designated Elections Official next month. She informed the Board that Beverly and Andy are up for election in May of 2014. Self-nomination forms will be available between Feb. 7 and Mar. 3.
2. Ward updated the Board on the Lake Durango Water Authority. La Plata West hasn't signed the agreement for the intake structure.
3. No other correspondence was presented.
4. Newsletter items: election, snow removal policy; curb stops, manholes, hydrants, no cars parked on street, no motorized greenbelt use.

IV. Adjournment

The meeting was adjourned at 7:50 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
FEBRUARY 19, 2014

- V. Call to Order  
President Ward Holmes called the meeting to order at 7:00 p.m. Other Board Members present were Vice President Beverly Lawrence, Treasurer John Mower and Director Dave Crom. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant, and Tyler Whitt, District Water/Wastewater Operator. Director Andrew Gulliford had another meeting.
- VI. Minutes  
The minutes of the January 15, 2014 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.
- III. Administration
- E. Financials
5. Jenna presented the February accounts receivable list. The payment plan for Fir Drive was presented.
  6. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion.
  7. Financial statements ending January 31, 2014 were presented.
- F. Water & Wastewater Operations
5. Tyler presented the January water report. The engineering work on well 10 for the tab feeder is getting started. There were two leaks on the water lines that supply the condos.
  6. Tyler presented the January wastewater plant report. The plant is running well.
  7. The Board discussed the third amendment to the IGA with DW1. Dave made a motion to approve the third amendment to the IGA with DW1. John seconded the motion. Motion carried.
  8. The Board reviewed the meter reading software and hardware options. John made a motion to buy the computer from the meter company. Beverly seconded the motion. Motion carried.
  9. Tyler provided public education for lead and copper in drinking water.
- G. Roads
1. Snow removal feedback: There was not any snow plowing.
- H. Business
1. The Board discussed the upcoming election. Beverly made a motion to adopt Election Resolution 2014-03 and 2014-04. Dave seconded the motion. Motion carried. Self-nomination forms will be available from Jenna Hutt, the Designated Election Official, until Feb. 28. The election can be legally cancelled on Mar. 4<sup>th</sup> if there aren't more candidates than positions available.
  2. Beverly Lawrence and one resident turned in self-nomination forms. Andy will not be running for another term.

3. Ward updated the Board on the activities of the Lake Durango Water Authority. The agreement for the intake structure has not been completed.
4. Other District correspondence was presented. No action taken.
5. Newsletter items: coyotes.

V. Adjournment

The meeting was adjourned at 8:15 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
MARCH 19, 2014

VII. Call to Order

President Ward Holmes called the meeting to order at 7:02 p.m. Other Board Members present were Vice President Beverly Lawrence, and Director Dave Crom and Andrew Gulliford. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant, 2 residents and Lorain from Greenscapes. Treasurer John Mower was absent.

VIII. Minutes

The minutes of the February 19, 2014 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Andy seconded the motion. Motion carried.

III. Administration

I. Financials

8. Jenna presented the March accounts receivable list. Two of the shut off notices have been in contact to make full payments.
9. Accounts payable were presented for approval. Board Action: Andy made a motion to the pay current bills as presented. Beverly seconded the motion.
10. Financial statements ending February 28, 2014 were presented.

J. Water & Wastewater Operations

10. Jenna presented the February water report in Tyler's absence. The wells are producing about 74 gallons/minute. We are putting about 10 gallons/minute of raw water into the pond. The wells were recharged after being off for about a week while the treatment tank was cleaned. There were violations for the lead and copper, nitrate sampling and TTHM/HAA5 samplings. Tyler has a plan with the State to get everything resolved by the end of the month.
11. Jenna presented the February wastewater plant report in Tyler's absence. The plant is running well. The deck at the building is completed.
12. The Board discussed the third amendment to the IGA with DW1. There has not been a response from DW1 yet.
13. The Board reviewed the WW ammonia State regulations update from Cap Allen. There will be a hearing in Denver in August that Cap will attend.
14. There was no lead and copper education in Tyler's absence.

K. Roads

1. The Board discussed the Willow Drive/Oak Drive patching. The Willow Drive section will be about double what the Oak Drive section will be. Dave made a motion to move forward with both sections of patching. Beverly seconded the motion. Motion carried.

L. Business

1. The election for May 2014 was cancelled.

2. The Board reviewed the February water usage for two different Aspen Drive locations. Dave made a motion to reduce the Aspen Drive charges to \$30. Beverly seconded the motion. Motion carried. Dave made a motion to forgive the overages for the other Aspen Drive location. Beverly seconded the motion. Motion carried.
3. The Board discussed moving forward with the Oak Drive water main line work. The area will be patched, and we will not continue to dig up the Oak Drive lines.
4. Lorain from Greenscapes presented an entrance landscaping bid. Beverly made a motion to remove the grass, add a drip system and rock work in the spring. Dave seconded the motion. Motion carried. The planting will take place once there is rain and the moving of the trees will take place in the fall. The decision of contouring will be decided on at the next meeting.
5. Ward updated the Board on the activities of the Lake Durango Water Authority. La Plata West and LDWA have come to an agreement on creating the intake structure from Lake Nighthorse.
6. Other District correspondence was presented.
7. Newsletter items: coyotes.

VI. Adjournment

The meeting was adjourned at 8:40 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
APRIL 16, 2014

IX. Call to Order

President Ward Holmes called the meeting to order at 7:05 p.m. Other Board Members present were Vice President Beverly Lawrence, Treasurer John Mower, and Directors Dave Crom and Andrew Gulliford. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant, Tyler Whitt, Water and Wastewater Operator, and 1 resident.

X. Minutes

The minutes of the March 19, 2014 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

M. Financials

11. Jenna presented the April accounts receivable list.
12. Accounts payable were presented for approval. Board Action: Beverly made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
13. Financial statements ending March 31, 2014 were presented.

N. Water & Wastewater Operations

15. Tyler presented the March water report. The wells are producing enough water to keep the tanks full and put water into the pond. The Board reviewed the Brooks Well Service bid to supply power to the tanks for a tank monitoring system as well as a circulation system. Beverly made a motion to approve the electrical work and tank monitoring system. John seconded the motion. Motion carried.
16. Tyler presented the March wastewater plant report. The plant is running well. The ammonia limits were high last month, but that is typical for this time of year.
17. The Board discussed the State Drinking Water Enforcement Order. Dave made a motion to receive a schedule on what is due to the State. Andy seconded the motion. Motion carried.
18. The Board discussed the third amendment to the IGA with DW1. Jenna will have Bud create a single IGA document that incorporates all of the amendments.
19. The Board reviewed the State regulations update from Cap Allen on the wastewater plant's ammonia limits. He submitted an executive summary to the State. There will be a hearing in Denver in August that Cap will attend.
20. Tyler presented lead and copper education.

O. Roads

1. The Board discussed the 2014 Road Work. Beverly made a motion to redo the entrance and miscellaneous crackfill. Dave seconded the motion. Motion carried.

P. Business

1. The Board reviewed the Elm Court overage charges. Dave made a motion to reduce the charges \$23. John seconded the motion. Motion carried.
2. The Board discussed the current entrance landscaping bid from Greenscapes. Dave made a motion to accept the bid. John seconded the motion. Motion carried.
3. Ward updated the Board on the activities of the Lake Durango Water Authority. Engineering meetings are currently underway.
4. Other District correspondence was presented. Jenna will create a watering violations letter
5. Newsletter items: watering restrictions.

VII. Adjournment

The meeting was adjourned at 8:22 p.m.

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Jenna Hutt, District Manager / Secretary



DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
MAY 21, 2014

- XI. Call to Order  
President Ward Holmes called the meeting to order at 7:05 p.m. Other Board Members present were Vice President Beverly Lawrence and Director Dave Crom. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant, Tyler Whitt, Water and Wastewater Operator, and 3 residents.
- XII. Minutes  
The minutes of the April 16, 2014 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.
- III. Administration
- Q. Financials
14. Jenna presented the May accounts receivable list.
15. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
16. Financial statements ending April 30, 2014 were presented.
- R. Water & Wastewater Operations
21. Tyler presented the April water report. Lake Durango has been off since the beginning of the month, and the wells are producing enough water to keep the tanks at about 25 feet. The tank monitoring equipment is here, and can be put into place in the next month. The Board discussed installing an automatic shutoff valve for the tanks. This will be reviewed at the next meeting.
22. The Board reviewed the current water restrictions. Lake Durango will be turned back on June 1<sup>st</sup> and Lake Durango restrictions will be followed.
23. Tyler presented the April wastewater plant report. Parker Ag did an assessment of sludge removal. To remove the sludge from one cell is about \$60,000. It is not critical now, but it could be done. There is a section of the liner that needs to be repaired. Beverly made a motion to repair the tear in the liner of a cell. Dave seconded the motion. Motion carried.
24. The Board reviewed the DW1 IGA. The current version has been sent to DW1.
25. Tyler presented lead and copper education.
- S. Roads
1. The Board discussed the 2014 Road Work. The street sweeping will take place next week due to high winds this week. The asphalt work will take place in July.
- T. Business
1. Jenna will administer the Oath of Office for Beverly Lawrence and Ray Schmutde in the next week.

2. The Board reviewed the Willow Drive easement regarding landscaping. Jenna will contact the resident about landscape repair.
3. The entrance landscaping project will begin next week.
4. Ward updated the Board on the activities of the Lake Durango Water Authority. Two engineering sessions have happened to start the intake from Lake Nighthorse. The lake is at 449 acre feet and is still taking water.
5. Other District correspondence was presented.
6. Newsletter items: bears.

VIII. Adjournment

The meeting was adjourned at 8:24 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
JUNE 25, 2014

XIII. Call to Order

President Ward Holmes called the meeting to order at 7:08 p.m. Other Board Members present were Vice President Beverly Lawrence and Director Ray Schmutde. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant, Tyler Whitt, Water and Wastewater Operator, and 3 residents.

XIV. Minutes

The minutes of the May 21, 2014 Regular Meeting were presented for approval. Beverly made a motion to accept the minutes as presented. Ray seconded the motion. Motion carried.

III. Administration

U. Financials

17. Jenna presented the June accounts receivable list.

18. Accounts payable were presented for approval. Board Action: Ray made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried. The water fund is suffering. The operating deficit is projected to be \$100,000.

19. Financial statements ending May 31, 2014 were presented.

V. Water & Wastewater Operations

26. Tyler presented the June water report. Well production is continuing, and Lake Durango is still at 15 gallons/minute.

27. The Board reviewed the current water restrictions. The tank monitoring system is continuing to move forward. To do the automatic shut off, it will be about \$10,000. Beverly made a motion to move forward with the shut off valve. Ray seconded the motion. Motion carried.

28. Tyler presented the June wastewater plant report. The plant is operating well.

29. The Board reviewed the DW1 IGA. The current version has been sent to DW1.

30. Tyler updated the Board on the State ammonia requirements. Covering the first cell will possibly help with the ammonia and the spring turnover.

31. Tyler presented lead and copper education.

W. Roads

1. Jenna updated the Board on the summer road work. The asphalt work is scheduled for later in the summer.

X. Business

1. To Board discussed the entrance landscaping. Jenna will work on watering the lilies.

2. The Board discussed the DW2 ponds. No work is scheduled for this summer.

3. Jenna updated the Board on the weed spraying. The spring weed spraying has been completed.
4. Ward updated the Board on the activities of the Lake Durango Water Authority. The engineering work has started for the connection to Lake Nighthorse.
5. Other District correspondence was presented.
6. Newsletter items watering restrictions.

IX. Adjournment

The meeting was adjourned at 8:24 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
JULY 16, 2014

XV. Call to Order

President Ward Holmes called the meeting to order at 7:08 p.m. Other Board Members present were Directors Dave Crom and Ray Schmulde. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant and Tyler Whitt, Water and Wastewater Operator. Vice President Beverly Lawrence and Treasurer John Mower were absent.

XVI. Minutes

The minutes of the June 25, 2014 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as presented. Dave seconded the motion. Motion carried.

III. Administration

Y. Financials

20. Jenna presented the July accounts receivable list.

21. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Ray seconded the motion. Motion carried.

22. Financial statements ending June 30, 2014 were presented.

Z. Water & Wastewater Operations

32. Tyler presented the July water report. The well production is helping to supply the tanks, but Lake Durango is necessary to keep the tanks full. Dave made a motion to turn off well 6 for a month. Dave seconded the motion. The tank storage is above 27 feet. The work for the tank monitoring system has been approved. Power needs to be installed to the area.

33. The Board discussed the current water restrictions. Most residents have been following the restrictions.

34. Tyler presented the July wastewater plant report. The spring turnover caused the BOD numbers to be higher than normal. A few of the sewer manholes are being raised.

35. Jenna updated the Board on the DW1 IGA. DW1 is meeting to review the current IGA this week.

36. Jenna updated the Board on the status of the ammonia variance. Bud and Cap are working to present the financial impact of having to create a mechanical plant, and the hearing with the State is next month.

37. Tyler presented lead and copper education. The most recent samples have been taken.

AA. Roads

1. Jenna updated the Board on the summer road work. The asphalt work is scheduled for the first week of August.

BB. Business

1. The Board discussed the lot consolidation of the wastewater parcels. Ray made a motion to get the survey done and Dave seconded the motion. Motion carried.
2. Ward updated the Board on the activities of the Lake Durango Water Authority.
3. Other District correspondence was presented.
4. Newsletter items: watering.

X. Adjournment

The meeting was adjourned at 8:26 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
AUGUST 20, 2014

XVII. Call to Order

President Ward Holmes called the meeting to order at 7:03 p.m. Other Board Members present were Vice President Beverly Lawrence and Director Ray Schmutte. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant and Tyler Whitt, Water and Wastewater Operator. Treasurer John Mower and Director Dave Crom were absent. The District's attorney, Bud Smith, Cap Allen, engineer and one resident were also present.

XVIII. Minutes

The minutes of the July 16, 2014 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as amended. Beverly seconded the motion. Motion carried.

III. Administration

CC. Financials

23. Jenna presented the August accounts receivable list.
24. Accounts payable were presented for approval. Beverly made a motion to the pay current bills as presented. Ray seconded the motion. Motion carried.
25. Financial statements ending July 31, 2014 were presented.

DD. Water & Wastewater Operations

38. Tyler presented the August water report. Well 6 is still off. Wells 8 & 10 are producing very well. The tank monitoring system work is still in the process.
39. Tyler presented the August wastewater plant report. The plant is operating well.
40. The Board discussed the current water restrictions. Most residents have been following the restrictions.
41. The State gave the District the first ammonia variance. Deferred maintenance work will need to begin on the plant soon.
42. The Board discussed the DW1 IGA. Bud will work on changing the IGA.
43. Tyler presented lead and copper education.

EE. Roads

1. Jenna updated the Board on the summer road work. The asphalt work is scheduled for September.

FF. Business

1. Jenna updated the Board on the common area maintenance work. The second phase of the entrance landscaping will be in October. Woodchips for the playground will be ordered. Jenna will meet with SWCC about trail work. New street signs will be ordered.
2. Ward updated the Board on the activities of the Lake Durango Water Authority. The engineering work for the pipeline to Lake Nighthorse has started.

3. Other District correspondence was presented.
4. Newsletter items: dogs.

XIX. Adjournment

The meeting was adjourned at 8:26 p.m.

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Jenna Hutt, District Manager / Secretary



DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
SEPTEMBER 17, 2014

XX. Call to Order

President Ward Holmes called the meeting to order at 7:05 p.m. Other Board Members present were Vice President Beverly Lawrence, Treasurer John Mower and Director Ray Schmudde. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant and Tyler Whitt, Water and Wastewater Operator. Director Dave Crom was out of town.

XXI. Minutes

The minutes of the August 20, 2014 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as amended. Beverly seconded the motion. Motion carried.

III. Administration

GG. Financials

26. Jenna presented the September accounts receivable list. Two of the late accounts have made contact that a full payment will be made.
27. Accounts payable were presented for approval. Beverly made a motion to pay current bills as presented. John seconded the motion. Motion carried.
28. Financial statements ending August 31, 2014 were presented.
29. Fred presented the 2013 Audit report. The District is running well.

HH. Water & Wastewater Operations

44. Tyler presented the September water report. A couple of the wells produced less last month, but the tanks are full. The tank monitoring project has started.
45. Tyler presented the September wastewater plant report. The plant is operating well. The ammonia level has dropped.
46. The Board discussed the current water restrictions. No violations were reported.
47. The new IGA from Bud has not been received.
48. The Board discussed water and wastewater grant opportunities. Jenna will continue to look into this.
49. Tyler presented lead and copper education. The lead and copper results all came back below action level.

II. Roads

1. Jenna updated the Board on the summer road work. The asphalt work is scheduled for September.

JJ. Business

1. The Board discussed the GOCO SWCC grant opportunity for work on the DW2 trails. Jenna will submit the grant by next week. Beverly made a motion to have the District provide a \$6,300 match for the grant. Ray seconded the motion. Motion carried.

2. Ward updated the Board on the activities of the Lake Durango Water Authority. The engineering phase is still happening on the pipeline to Lake Nighthorse.
3. Other District correspondence was presented, no action taken.
4. Newsletter items: dogs, coyotes, trash inside, deer, slow down.

XXII. Adjournment

The meeting was adjourned at 8:00 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
OCTOBER 15, 2014

XXIII. Call to Order

President Ward Holmes called the meeting to order at 7:05 p.m. Other Board Members present were Directors Dave Crom and Ray Schmutde. Also present: Jenna Hutt, District Manager, Fred Owen, District Accountant and Tyler Whitt, Water and Wastewater Operator. Vice President Beverly Lawrence and Treasurer John Mower were absent.

XXIV. Minutes

The minutes of the September 17, 2014 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as amended. Dave seconded the motion. Motion carried.

III. Administration

KK. Financials

30. Jenna presented the October accounts receivable list.
31. Accounts payable were presented for approval. Dave made a motion to pay current bills as presented. Ray seconded the motion. Motion carried.
32. Financial statements ending September 30, 2014 were presented. Jenna will look into why we haven't received specific ownership taxes this year.
33. The Board held the 2014 budget hearing with no residents in attendance.
34. The bank signature cards were updated to include new Board member Ray Schmutde and remove previous Board member Andrew Gulliford. Dave made a motion to update the signature cards. Ray seconded the motion. Motion carried.

LL. Water & Wastewater Operations

50. Tyler presented the October water report. The Board discussed turning well #6 back on to keep it active. Tyler will make sure the pump is used once a month.
51. Tyler presented the October wastewater plant report. The plant is running well.
52. Tyler updated the Board on the tank monitoring system. The line for the electrical is almost completed.
53. The Board discussed the water line break to the tanks. While digging the trench, the water line from the treatment plant to the tanks was exposed. The line is not properly bedded. Tyler wants to put a culvert and a check valve in between the pump house and tanks.
54. The new IGA from Bud has not been received.
55. Tyler presented lead and copper education. The lead and copper results all came back below action level.

MM. Roads

1. Jenna updated the Board on the 2014 road maintenance.

NN. Business

1. The Board discussed grant opportunities.
2. Jenna updated the Board on the second phase of the entrance landscaping project which will begin next week.
3. Ward updated the Board on the activities of the Lake Durango Water Authority. The engineering work for the connection to Lake Nighthorse is in progress.
4. Other District correspondence was presented, no action taken.
5. Newsletter items: dogs, coyotes, trash inside, deer, slow down.

XXV. Adjournment

The meeting was adjourned at 8:15 p.m.

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Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
November 19, 2014

XXVI. Call to Order

Vice President Beverly Lawrence called the meeting to order at 7:05 pm. Other Board Members present were Directors Dave Crom and Ray Schmulde. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and District Accountant Fred Owen. President Ward Holmes and Treasurer John Mower had other meetings.

XXVII. Minutes

The minutes of the October 15, 2014 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Ray seconded the motion. Motion carried.

III. Administration

OO. Financials

35. Jenna presented the accounts receivable list. Dave made a motion to present plan by January meeting or interest charges will apply. 30 day grace period for the large account and other one must present a payment plan.
36. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Ray seconded the motion. Motion carried.
37. Financial statements ending October 31, 2014 were presented.
38. The Board reviewed the proposed 2015 budget and the budget message from management. Dave made a motion to adopt the 2015 budget with Resolution 2014-05. Ray seconded the motion. Motion carried. Dave made a motion to adopt resolution 2014-06 to appropriate sums of money. Ray seconded the motion. Motion carried.
39. Beverly, Dave and Ray updated their information on the bank signature cards.

PP. Water & Wastewater Operations

56. Tyler presented the October water report. The wells were off for a portion of the month while the tank was drained for the S.C.A.T.A. project and surveying the tank. The tank repair company looked at the smaller tank. The amount for parts is at least \$90,000. Due structural in 2015 and more repairs in 2016 and 2017. Coating the inside of the tank would be \$90,000. Tyler will look into more tank repair companies and get references. Our breaker box at the water treatment plant needs to be replaced.
57. Tyler presented the October wastewater plant report. The plant is running well. The cleaning and video of the sewer system for a third of the system has been completed. A list of projects can be created from the last few years. Sags and gaskets not seated correctly.

58. Tyler updated the Board on the tank monitoring system. A part wasn't ordered correctly, and the SCADA company will then come out to connect the equipment.
59. The Board discussed the list of wastewater plant projects. Cap has made a list of projects that are operation and maintenance or capital projects to apply for a grant. We will get as many projects done this year as possible. Cap will get the energy impact grant application in.
60. Tyler provided public education for lead and copper in drinking water. Apply for once a year sampling. There will be one more sampling for this year.

QQ. Roads

1. The Board reviewed the 2014-2015 snow plowing contract. Dave made a motion to sign to agreement. Ray seconded the motion.  
Motion carried

RR. Business

1. The Board reviewed the Oak Drive Circle bill request. Ray made a motion to forgive half of the overage. Dave seconded the motion.
2. Jenna updated the Board on the current grant opportunities. Dave made a motion to approve the grant and 10% for the water system. Ray seconded the motion. Motion carried.
3. The Board reviewed the 2015 weed spraying proposal. Dave made a motion to accept the proposal. Ray seconded the motion. Motion carried.
4. The Board discussed the projects on Willow Drive. Patching of asphalt. Trail area/ not liking new dirt. Make it look more natural. Snow removal and drainage. County told Dan drainage issues are Metro District issues. Have John contact Dave about looking at boundaries.
5. The Board discussed the cattails at the pond. Jenna will have a culvert put in so the pond can drain.
6. There was not an update from Lake Durango Water Authority in Ward's absence.
7. Correspondence was presented; no action taken.
8. Newsletter items: grants.

XI. Adjournment

The meeting was adjourned at 9:19 p.m.

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Jenna Hutt, District Manager / Secretary