

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
September 16, 2020

- I. Call to Order
President Wayne Schrader called the meeting to order at 6:00 p.m. Other Board Members present were Directors Carly Thomson, David Cramer and Wendell Qualls. Also present: Jane Looney, District Manager; Fred Owen, District Accountant and Dave Marsa, Water and Wastewater Operator. Director Beverly Lawrence was excused. This meeting was conducted via phone conference call due to COVID-19.

- II. The minutes of the August 19, 2020 Regular Meeting were presented for approval. Carly made a motion to approve the minutes. Wendell seconded the motion. Motion passed.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for August 2020. She reported that the number of accounts on the list is in part due to water overages that residents just didn't notice on their bill. The total amount owed is low if you remove the 802060 account. The Board approved Bud to initiate paperwork for a lien on account #802060.
 2. Accounts payable were presented for approval. Board Action: Wendell motioned to approve. Dave seconded the motion. Motion carried. Board approved autopay set up for monthly CEBT payments as long those payments will show up on payables report.
 3. Financials – Financial statements ending August 31, 2020 were presented. Fred said we are tracking as the only line item over budget is Legal.
 4. Set Budget Special Meeting – the meeting is set for Monday, September 28th at 8 a.m. via phone conference.
 - B. Water & Wastewater Operations
 1. Water Operations Report – Jane created a hydrant/valve inventory spreadsheet and conducted the inventory for Dave. We have been over 2 million gallons for two months now, reported Dave. Wayne asked about the 12% water loss. Dave said that installing a SCADA meter in the water tanks should help gauge what is going in and what is going out.
 2. Wastewater Report – two blowers are running in cell 1. Ammonia is down to 1.2. The sewer line cleaners are here. Dave found an exposed pipe 4-5 feet of the major pipe going into the WWTP plant. He is trying to get CDOT to fix it as it is in their right of way. This project needs to be done before spring.
 - C. Roads and Open Space
 1. Open Space and Trails Update – fire mitigation will be conducted next week at the pond. We are doing it now as there is available funds in that line item this year and mitigation work is easier to do now than in the spring as the pond is low. One of the residents encroaching on Oak Drive greenbelt said he could not guarantee when he would get rid of the raised bed and fencing.

As Dave Marsa needs access to the manhole and the items are on DW2 property, the board said to go ahead and do it ourselves. Jane brought up 2021 budget and the disc golf proponents. The Board said to let them know that we are about to head into our budget season and would like to know if they still want Jane to bring their proposal back to the board for consideration.

2. Road Update – there is slow drainage in the culvert at the front entrance. Leeder said the culvert needs to be cleaned out via Hydrovac and that we need to fix the concrete input into the culvert grate on the west side. He and Jane identified other culvert and drainage issues. Leeder will be sending an estimate for all these projects along with the dirt work at the pond.
3. Snowplow Removal Contract – the contract is for two years with same rates as 2019-20. Wendell motioned to accept Leeder snow removal contract for two years. Dave Cramer seconded. Motion passes.

IV. Business

1. Wastewater Services Request – the IGA committee met on September 1st. DW1 had some concerns and questions that they put in a memo. The Board discussed their memo and Bud's response as well as potential follow-up. They decided to wait on further action until we hear what happened at the DW1 Board meeting. This includes postponing asking for an estimate from Bud as to what it would cost for him to come up with an estimated tap fee and writing up requirements and parameters for the developer which would serve to protect the districts.
2. Other District Correspondence: water pipe, pickleball allowed; blue mailbox removed; needles on path by tennis court; curb stop location; foreclosure transfer; zoning regulations; build a sun porch; dogs off leash; low water pressure; fill in the pond to make a green space; toilet making noise and going down the wrong direction – concerned it was connected with the sewer line cleaning (Dave said their vent/drain pipe is likely clogged).
3. Newsletter items: reminder dogs on leash

IV. Adjournment

The meeting was adjourned at 7:35 p.m.

Jane Looney, District Manager / Secretary