

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
October 18, 2023

I. Call to Order

President Carly Thomson called the meeting to order at 5:03 p.m. Other Board Members present were Directors Stephen Wells, Derek Ryter, and Beverly Lawrence. Board member Corey Beaugh attended late. Also present: Jane Looney, District Manager; Dave Marsa, Water/Wastewater Operator; and Stacie Tucker, District Accountant. No residents attended.

II. The minutes of the September 20, 2023 Regular Meeting were presented for approval. Beverly made a motion to approve the minutes. Stephen seconded the motion. Motion passed.

The minutes of the September 19, 2023 Special Budget meeting were presented for approval. Beverly made a motion to approve the minutes. Stephen seconded the motion. Motion passed.

III. Public Comments – there was no public comment

IV. Administration

A. Financials

1. Jane presented the accounts receivable list for September 2023. Beverly made a motion to begin lien proceedings for account 802060 if payment is not received by November 10th. Stephen seconded. Motion passed.
2. Accounts payable were presented for approval. Beverly made a motion to approve the accounts payable. Stephen seconded. Motion was approved.
3. Financials – Financial statements ending September 30, 2023 were presented. Stacie explained the BillPay option; and the board directed her to initiate Billpay which is free through Alpine Bank. She will email two board members checks to approve and sign monthly and still provide the monthly payables list for all board members to review. The Board agreed that written monthly reports from Stacie would be a good option to having her have to attend meetings in person. She could attend a few times a year at the Board's discretion like around budget time.

B. Water & Wastewater Operations

1. Water and Sewer Operations Report – TTHM level was high; but Dave thinks we are ok as the state averages the level and the previous two test results were low. He will order fire hydrant parts in November.
2. Wastewater Operations Report – treatment does well this time of year, so ammonia levels are good. Dave brought in six loads (36 tons) of riprap which he got for free!

3. DSV Update – Jane, Dave and Bud had phone meeting with State Water Quality Control folks. They are collecting data for a preliminary meeting in January. Bud doesn't think we will be able to use hardship based on current fees which he said are considered low. On his suggestion, Jane contacted Brandyn with SGM. He said he could put together a technical memorandum for what it would cost the District to meet the non-DSV standards by late November. He will also complete a progress report by November 30th for the 2023 calendar year.
4. Solar Plant Update – the plant is up and running and we received our first bill. It will take a little while to build our “banked credits” and so will pay the difference to LPEA. Shaw provided us with a liability insurance certificate; but does not carry property insurance due to the cost. Kyle said they are self-insured.

C. Roads and Open Space

1. Road Update – the board reviewed notices to residents regarding ROW policy and the request to remove fences that interfere with accessing district manholes. They approved the wording and sending the notices out. Jane will check with Bud for any specific citation regarding “grandfathered” type challenges.
Street Signs – Terry from Punchlist Professionals discussed the poz loc street posts. He recommended staying with wood posts due to costs, longevity and less likely to get knocked over by snowplows. The board agreed with this direction, with the primary concern being replacing old signs with reflective ones that all match.
2. Open Space Update – Chipping was a success with 99 residents participating and 100 cubic yards of wood material removed. Durango Fire and Rescue has a five year grant and may return to DW2 in two years.
3. Pond Project Update – Terry will start work in November on the drainage improvements and removing cattails. The Board said to go ahead and work on weekends if need be. He recommended Sepro products for next spring to keep cattails from growing back and for controlling the algae. He would call his rep to find out what products were best for our situation. The board discussed whether to leave a small patch of cattails or not and decided to remove them all.

V. Business

1. 2024 Budget Hearing - no residents attended. The Board agreed to change the water fund to include LDWA's proposed 5% increase in 2024.
4. Approve Sludge Reserve/Equity Account - Beverly made a motion to approve adding the sludge reserve/equity account to the Wastewater Fund. Stephen seconded. Motion passed.
5. Approve Owen, Tucker, & Bechtolt Accounting Engagement Letter - Stacie will add more detail to the contract for next month.
2. Approve Streamline Contract – Beverly made a motion to approve contract with Streamline to provide web services that are ADA compliant. Stephen seconded. Motion passed.

3. Approve Snow Removal Contract 2023-24 – The rates are the same as last year’s. Beverly motioned to approve the contract. Stephen seconded. Motion passed.
4. Review Durango Ridge Easement Request Update – the board agreed not to increase our annual easement fee based on Dave’s 1-2 trips a week being far less than the average residential trips of 7-10 per week.
5. Other District Correspondence: parked jeep on Pine Ridge Loop; remind people that we are on level 1 fire restrictions, which means no open burning – “at least one of our residents is burning his fire pit repeatedly”; change payments; how to read meter; sediment/brown water after water outage; oversized outbuilding and setbacks.
6. Newsletter Items – end of print newsletter; role of special district vs HOA; thank you to residents for chipping success and inform them that DF&R grant is on a five-year cycle so not likely again for two years; ROW blurb and direct to website; kids and gravel and wheelbarrow building jumps – it is material that the District owns and needs for maintenance projects.

IV. Adjournment – Beverly motioned to adjourn meeting. Stephen seconded.

The meeting was adjourned at 6:37 p.m.

Jane Looney, District Manager / Secretary