

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
April 15, 2020

- I. Call to Order
President Wayne Schrader called the meeting to order at 6:04 p.m. Other Board Members present were Directors Beverly Lawrence, Wendell Qualls and Carly Thomson. Also present: Jane Looney, District Manager and Dave Marsa, Water and Wastewater Operator. This meeting was conducted via phone conference call due to COVID-19. No residents attended.

- II. The minutes of the March 11, 2020 Regular Meeting were presented for approval. Wendell made a motion to approve the minutes. Beverly seconded the motion. The minutes of the March 25, 2020 Special Meeting were presented for approval. Beverly made a motion to approve the minutes. Wendell seconded the motion.

- III. Public Comment – there were no residents who attended.

- IV. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for March 2020. No late fees were assessed due to COVID. The Board approved waiving late fees for next billing cycle.
 2. Accounts payable were presented for approval. Board Action: Beverly motioned to approve. Carly seconded the motion. Motion carried.
 3. Financials – Financial statements ending March 31, 2020 were presented. Fred was not present. He reported via email that there was nothing unusual.

 - B. Water & Wastewater Operations
 1. Water Operations Report – Brooks Well Service provided an estimate of \$3142 for a back-up pump. His VFD estimate was \$3875 plus \$725 installation. Dave will get another estimate from Browns-Field for the VFD. Beverly said that maybe the VFD is more important than a well fix. Wayne will do a cost analysis on fixing well 8. Dave is filling up the pond from the wells at the rate of 45,000 gallons a day which he said gains an inch a day.
 2. Transition Update – DW2's former water operator responded to final request for documents, etc and Jane mailed his final check on April 7th.
 3. Meter Upgrade Report – Dave installed a new meter in the final meter pit on April 6th. He is looking at picking up some antennas for an easier handheld read. After checking with Metron-Farnier sales rep, Dave said we are better off keeping extra meters than sending them back.
 4. Wastewater Report - Brandon is working on why the ammonia level is high which Dave said is just over the allowable limit. Browns-Field will get the SCADA at the WWTP up and running first. Dave took an inventory of parts that need to have on hand and received an estimate from Grand Junction Pipe of \$2700 for water and \$200 for wastewater parts.

C. Roads and Open Space

1. Roads Update – Street cleaning is scheduled for the last week in April. Jake with Workhorse Unlimited, our current streetsweeper, is now working under a larger company. The Board approved painting the mailboxes for the \$525 estimate.
2. Open Space and Trails Update – Mitigation update: see attached. We submitted this map and acreage amounts to Wildfire Adapted Partnership this week for a study they are doing. Jon will continue to keep it up as it provides a good record on what we have done but also where we are in terms of a rotation schedule. Residents took cut wood. Next week, fire mitigation will move to the greenbelt between Wedgewood and Pine Ridge Loop. Then will go to Northwest Triangle. Jane emailed the resident who owns the property that surrounds the triangle to encourage her to contact Jon or Wildfire Adapted Partnership’s Charlie Landsman re: fire mitigation programs and grants.
Animas Valley Mosquito Control District contract for 2020. Beverly moved that we accept the annual contract for mosquito control at three ponds not to exceed \$1200. Wendell seconded. The motion was approved.
The Board discussed the disc golf course. Beverly thought that the recreation survey should come first and offered to simplify the survey.

D. Business

1. COVID-19 and CoWARN update: We joined CoWARN. Responding to requests is voluntary. Colorado Special Districts Property and Liability Pool emailed: “Upon review, we do not see any conflicts or issues with becoming a member of COWARN. We actually see it as a mutual aid for water and sewer so no concerns with the agreement.”
2. Moratorium on New WW taps – Bud suggested a moratorium on the sale of any new taps until a rate study is completed and said that during the moratorium the District could still answer inquiries about the availability of capacity for new taps. Since developments take a long time to get through planning, the moratorium should not have much of an impact on the process. Beverly made a motion: The District hereby adopts a moratorium on the sale of Wastewater Taps except for lots platted prior to January 29, 1991. Carly seconded. The motion was approved.
3. Review and Adopt Water and Sewer Service Resolution 2020-05 – Bud added the option of installing a meter pit if residents do not comply with the agreement. Bud responded to the board’s request to include a specific timeline for the noncompliance notices by countering that not establishing specific timelines for the notices will give the District more flexibility to consider factors such as emergencies, weather, past noncompliance, etc. Beverly motioned to adopt Resolution 2020-05. Wendell seconded. The motion passed and the Resolution was adopted.
4. Update on Willow Drive – Bud received a response from the property owner’s attorney on March 26th and Bud will respond. Wendell talked with a County Building Department staff member who said that it is permitted solely as a garage and they would take action if it is used for more. The Board would like to see if we could get something in writing from the County.

5. Lake Durango Water update – Ward called Jane with an update last week on the TTHM proposal from SGM. The LDWA is telling the state they do not support it and need another solution.
6. Other District Correspondence: request for wood chips and wood; questions about mitigation; inquiry regarding water drainage at 31 Spruce Drive – much more of an issue last year with the big winter (Board said that the easement is not district responsibility); roller skating at tennis court.
7. Newsletter items: bears, needles, street sweeping.

IV. Adjournment

The meeting was adjourned at 8:09 p.m.

Jane Looney, District Manager / Secretary