

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
March 20, 2019

- I. Call to Order
President Beverly Lawrence called the meeting to order at 6:09 p.m. Other Board Members present were Directors Wayne Schrader and Wendell Qualls. Director Crom was excused out of town. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator and Fred Owen, District Accountant. No residents attended.

- II. The minutes of the February 20, 2019 Regular Meeting were presented for approval. Wendell made a motion to accept the minutes as amended. Wayne seconded the motion. Motion carried.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list.
 2. Accounts payable were presented for approval. Board Action: Wendell motioned to approve. Wayne seconded the motion. Motion carried.
 3. Financials – Financial statements ending February 28, 2019 were presented.
 - B. Water & Wastewater Operations
 1. Water Operations Report: Tyler had Brooks Well Service come out to fix items at the wells due to electrical outage. The blower at the pump house went out. Tyler had hoped to get the new one in by now; but had to do a lot more research because our blower is not standard. Tyler said the service line break at Pine Ridge Loop provided the opportunity to upgrade our mainline pipe. They replaced the T section and coupler with iron parts and put in additional beddings. Wildwood Condos will pay for repair to their service line. Tyler said he may need to get a data plan for the GIS tablet. The Board discussed the water turn off valve in the driveway at a Cedar Court residence and asked Jane to consult with Bud.
 2. Meter Upgrade Report: 38 meters installed in February and 35 were scheduled in March which means 60 remain by end of March. Tyler is not doing installs in April due to crawl spaces being very muddy. He will check to ensure we have enough meters to finish the project. Jane sent out letters last week to residents with no contact information.
 3. Wastewater Report: Dave Marsa was not present.
 - C. Roads and Trails
 1. Spring Clean-up proposal – Jane provided the Board with follow up info from residents and DW1. The Board decided not to allow the residents’ proposal due to district liability that comes with the situation and directed Jane to contact the resident.
 2. Mosquito Abatement Contract – Wayne motioned to approve the contract for 2019. Wendell seconded. The motion passed.

3. Road Snow Removal Update: \$50,000 has been expended on snow removal with \$40,000 budgeted for the year. The board discussed a special assessment to deal with snow removal and additional road repairs likely necessary this summer. Beverly suggested not doing the one-time assessment on top of the rate increase that is needed. The Board agreed. To cover the overage in the snowplow budget, the Board discussed utilizing funding from fire mitigation. Wayne moved to postpone the mitigation contract until next year. Wendell seconded. The motion was approved. Jane will notify FireWise that we are postponing mitigation projects until next spring. The District received complaints from several residents regarding snowplowing. One involved right of way issues. Jane said she could work with Bud to provide a factsheet for residents clarifying the road right of way. This could also be part of the new resident packet. The Board agreed this was a good idea.

D. Business

1. Discuss Water Adjustments: Beverly shared her recommendations for water use and new district rate. The 2019 Water Fund is in \$60,000 deficit and no longer has any reserves. The Board discussed the recommendations for increasing the monthly fee and reducing the water allotment to 6,000. The District should educate residents about the LDWA acquisition fee and infrastructure needs/increased costs – perhaps putting it on the bill as separate lines. Jane will check with billing tech people. Board members recommended a separate mailing with a concise explanation of needs, financial situation and consequences of not paying now for maintenance of roads, etc. The Board will discuss the proposals further at the April meeting.
2. Pine Ridge Loop Water Overage – Jane presented background on this unusually high-water overage along with options for charging. The Board decided on option 3 with no break for water overage in March.
3. Woodcrest Water Use and DW1 – the Board decided we would continue charging residents on Woodcrest for water (as the water line is DW2's) and wastewater and that DW1 should charge them for sewer and general/roads; and added that it's up to DW1 how they do that. Regarding high water use for cattle at a Woodcrest residence, the Board will not address at this time.
4. Update Tap Fees – Board will discuss next meeting.
5. Lake Durango Water update - Jane followed up with Ward. He will continue representing DW2 on the LDWA board.
6. Other District Correspondence: low water pressure; dog waste; dogs roaming free and pooping where ever they want; water overages
7. Newsletter items: addressing dog waste, rude and unsanitary; explanation of Lake Nighthorse and LDWA

IV. Adjournment

The meeting was adjourned at 8:15 p.m.

Jane Looney, District Manager / Secretary