

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
January 17, 2018

- I. Call to Order  
President Ward Holmes called the meeting to order at 7:04 p.m. Other Board Members present were Directors Ray Schmutde and Wendell Qualls. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator; Fred Owen, District Accountant; Dave Marsa, Wastewater Operator. Directors Dave Crom was out of town and Beverly Lawrence could not attend. Two residents attended.
- II. Election of officers: Ray moved to accept current slate of officers. Wendell seconded. Motion passed. Ward Holmes is President, Beverly Lawrence is Vice-President, and Dave Crom is Treasurer.
- III. The Board discussed Resolution 2018-01, setting a time and place for Regular District Meetings on the third Wednesday of each month at the District Mail House at 7 p.m. Ray made a motion to adopt Resolution 2018-01. Wendell seconded the motion. Motion carried.
- IV. The minutes of the November 15, 2017 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as presented. Wendell seconded the motion. Motion carried.
- V. Administration
  - A. Financials
    1. Jane presented the accounts receivable list. The large amount due on the Pine Ridge Loop account was paid in full.
    2. Accounts payable were presented for approval. Board Action: Ray motioned to approve. Wendell seconded the motion. Motion carried.
    3. Financials – Financial statements ending December 31, 2017 were presented. Jane informed the Board that our auditor Larry Daveline is retiring after this year. She contacted him and he said that Todd Mihelich will replace him as their governmental audit partner. Todd has extensive experience with governmental entities since he started some 10 years ago. The fee amount will be the same. Fred suggested keeping the same firm for future audits and the Board agreed.
    4. Review and Adopt Resolution 2018-03 - Supplemental Budget Appropriation for 2017 - Fred said the only fund which needed appropriate additional monies appropriated to was the Water Fund so he increased its 2017 budget total by \$30,000 along with other budget adjustments. Wendell motioned to adopt the resolution. Ray seconded. Resolution was adopted.
  - B. Water & Wastewater Operations
    1. Water Operations Report: Two residents in attendance asked for an update on the water. One had a sulphur smell which went away after about a minute and one had a chlorine smell in her water. Tyler

explained that the TTHM is tested quarterly. The latest result was a 28 which brought us down under the 80 level. We are trying to fix the issue at the source working with a coach from the State and advisor from the Colorado Rural Water Association. We are working to eliminate variables as Tyler said we haven't had this issue in 40 years. He is looking at well #10. It has some bacteria possibly related to the high magnesium content and which possibly could be a precursor to TTHM. Tyler will sample Well 10 to identify the type of bacteria. It may require additional treatment. The District got three calls about unusual smells in the water and flushed the hydrants. The high mineral content in the well water sometimes creates different tastes and smells in the water.

2. Wastewater Report: Dave Marsa reported that ammonia level was high 49; but it's winter and we haven't started treatment yet. Dave will rig up lights for headwaters building. He started decanting cell 2, trickling it into the effluent in preparation of de-watering in the spring.
3. WWTP Permit Renewal – SGM completed the renewal packet for the lower end of the fee approved. It was signed by Ward and Dave Marsa and Jane certified mailed it to the State earlier this month.
4. Public Education for Lead and Copper – All 20 lead and copper samples were under actionable levels.

#### C. Roads and Trails

1. Road Snow Removal Update: No snow removal was conducted in November or December so General Fund's Road line items turned out better.
2. Pond Update - See estimates for spillway from Marine Diving Aquahab submitted a different option for lower amount. Jane will follow-up to get a better description of their plan.

#### D. Business

1. Review Water Overage – Wedgewood Circle. After discussion, Ray moved to reduce the overage charge to \$193.60 Wendell seconded. Motion passed.
2. Liability Endorsement – Sanitation Maintenance Warranty - Tyler said we are in compliance with the whole liability endorsement as of January 2018. Ward signed the endorsement.
3. Elections Procedure: Jane informed the Board that Beverly, Ray, and Wendell are up for election in May of 2018. Self-nomination forms will be available between January 29 and February 22. Deadline for filing is March 2. Resolution 2018-03 to officially appoint Jane Looney as the Designated Elections Official was presented. Ray motioned to adopt. Wendell seconded. Motion carried.
4. Review Water Operator Draft Contract – Bud said he would review in the next week. Jane will share with subcommittee when hears back.
5. Review Proposed New Water Conservation Rates – Ray moved to approve the new water overage rates. Wendell seconded. Motion passed. The rates are subject to future water/drought restrictions.

6. Capital Improvement/Assessment Update: SGM has a list of questions to continue their Repair and Replace Schedule. Jane will follow-up.
7. Update from the Lake Durango Water Authority: the lake is at 870 feet. The pipeline is completed. They hope to start testing the pumping out of Lake Nighthorse next month.
8. Other District Correspondence: odors and smells in water, concerns with TTHM notice; Fir Drive insurance, ebill user issue; closings.
9. Newsletter items: elections; parking, water rates, complaints about water, call Tyler. Bears may be back out due to warm weather. Speeding reminder 25 mph.

IV. Adjournment

The meeting was adjourned at 8:11 p.m.

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Jane Looney, District Manager / Secretary