

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
February 21, 2024

- I. Call to Order
Vice-President Beverly Lawrence called the meeting to order at 5:13 p.m. Other Board Members present were Directors Corey Beaugh and Derek Ryter. Board chair Carly Thomson attended late. Board member Stephen Wells was excused. Also present: Jane Looney, District Manager. Dave Marsa, Water Operator and Stacie Tucker, Accountant did not attend. No residents attended.
- II. Election of Officers – Derek moved to postpone consideration of electing new board members until later in the meeting. Corey seconded. Motion passed.
- III. The minutes of the January 17, 2024 Regular Meeting were presented for approval. Corey moved to approve minutes from the last meeting. Derek seconded the motion. Motion passed.
- IV. Public Comments – There were no public comments
- V. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for January 2024. She emailed four of the accounts still paying \$160.
 2. Accounts payable were presented for approval. Corey moved to approve the accounts payable. Derek seconded. Motion was approved.
 3. Financials – Financial statements ending January 31, 2024 were presented. Stacie’s written report is in Board packet.
 - B. Water & Wastewater Operations
 1. Water Operations Report – Dave did not attend. The board said it is interesting that our wells are still producing in January, especially Well 10.
 2. Wastewater Operations Report – numbers look good.
 3. DSV Update – Jane provided an update of the district’s meeting with the State and timeline for the ammonia discharge variance renewal.
 - C. Roads and Open Space
 1. Snow Removal Update – a resident complained about damage to his new driveway. Leeder said that the driveway is one inch above the curblin so will let the resident know that there is a concern over how the concrete was poured and that it will be a plowing issue going forward. However, he will take care of it. The district will develop basic instructions for homeowners replacing their driveway that can be emailed out and put on the district website.
 2. Open Space Update – Jane submitted a Safety Grant Request to our liability/property insurance company for a portion of mitigation mowing last summer of \$808.03 which has been paid. The board reviewed Fire Smart’s Wildfire mitigation update and approved of it being sent to Wildwood HOA to use for insurance reassurance.

Pond Project Update – the board discussed the pond memo which included potentially delaying the pond projects slated for this year and review again the landscaping and retention pond direction. There is not the same immediacy for cattail removal as Animas Mosquito Control District said it could control the pond’s mosquito population but that the district also needs to educate residents about their role. Corey said the district could buy a lot of water for the pond and the other problems would go away and this could be a cheaper option. The board discussed the past issues of bubblers, aeration, algae as well as that filling the pond feels irresponsible. Jane will try to get a rough idea of cost of landscaping/retention pond option and whether need engineering for the project.

VI. Business

1. Review and Approve Animas Mosquito Control District Contract - Beverly moved to approve the contract for \$3,025 (Carly was now chair). Corey seconded. The motion carried.
 2. Review and Approve 2024 Road Projects – as there are many projects listed, Jane is waiting on Leeder to discuss top priorities. Discussion will continue at the next meeting.
 3. Review Drainage Easement Policy Draft – Beverly motioned to approve the policy. Derek seconded. Motion passed.
 4. Review Signpost Estimates – Branson’s new estimate itemizes signs, posts, labor. Jane brought up potential additional costs like digging up existing concrete under posts to put new ones in and need to have residents prune or cut down trees that are in the way or have district do it at our cost. Jane will follow-up with Branson regarding further questions such as confirming cost per sign and if the posts will have PozLoc bases. Beverly and Jane will do a final inventory of signs.
 5. Activities at the Mail Building – the board discussed activities at the mail building such as children tabling with cookies or lemonade. Several board members brought up concerns such as liability. The board said that because the district had not received complaints, it will continue to allow this type of activity. If anyone does bring it up, the board will review the matter again.
 6. Other District Correspondence: how to read his bill; is there a way to send out a friendly reminder to families about parking and leaving space for other cars to drive through that area in the mornings on Aspen an Oak... but traffic flow at that intersection prior to bus pick up is quite the mess (board doesn’t see it as an issue and so no need to put anything in newsletter)
 7. Newsletter Items – board member needed; Jane reported that the first E-News was delivered to 408 recipients with 77.2% unique opens (315); 22.5% (92) unique clicks; 3 bounced; 2 unsubscribed.
- IV. Adjournment – Beverly motioned to adjourn meeting. Corey seconded. The meeting was adjourned at 6:30 p.m.

Jane Looney, District Manager / Secretary