

DURANGO WEST METROPOLITAN DISTRICT No. 2
MINUTES FOR THE REGULAR MEETING
January 17, 2024

- I. Call to Order
Vice-President Beverly Lawrence called the meeting to order at 5:04 p.m. Other Board Members present were Directors Corey Beough, Derek Ryter and Stephen Wells. Board member Carly Thomson was excused. Also present: Jane Looney, District Manager. Dave Marsa, Water Operator and Stacie Tucker, Accountant did not attend. No residents attended.
- II. Election of Officers – Stephen moved to postpone election of officers until next meeting when all directors could be present. Corey seconded. Motion passed.
- III. Resolution 2024-01 Setting Board Meeting Time and Dates – Stephen motioned to approve time and date. Derek seconded. Resolution 2024-01 was approved.
- IV. The minutes of the November 15, 2023 Regular Meeting were presented for approval. Stephen made a motion to approve the minutes. Derek seconded the motion. Motion passed.
- V. Public Comments – There were no public comments.
- VI. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for December 2023. The board reviewed the account three months overdue. Partial payment was just received from account #21134. The Board said that he needs to communicate with the district to set up a payment plan or the board will take action next meeting. Account #10220 indicated he will pay.
 2. Accounts payable were presented for approval. Stephen made a motion to approve the accounts payable. Derek seconded. Motion was approved. The invoice from Canyon Construction for mobilizing an excavation crew was discussed. It occurred last spring when Dave was out of town and his assistant did not know where the water turn offs were while investigating a potential leak; thereby prolonging Canyon's time there. Jane will communicate to Dave that the Board is concerned that the situation wasn't assessed properly by his assistant during his absence; and that the District wants to avoid similar incidents in the future when Dave is away.
 3. Financials – Financial statements ending December 31, 2023 were presented. Stacie's written report is in Board packet. The board said that she can transfer an amount she feels appropriate to the District's Alpine CD while maintaining suitable operating expenses. DW1 is now current. The Payroll Department informed the district of a 7% price increase on our base fee and active employee charges. For DW2, this amounts to another \$92.34 this year. Beverly will follow

up with Community Bank regarding the deposit incident brought up in Stacie's report.

B. Water & Wastewater Operations

1. Water Operations Report – Dave emailed a report: We have made no water from well #5 so Brooks Well Service was there yesterday and got it is back up and running with a new pump. Dave has been running LDWA about one week a month and is keeping the tanks full. The bad news, Dave said, is that he did miss the Nitrate sample in 2023 and will collect it this month so that when we post notice, it will show no problems. We do not have a problem with nitrates in our wells, but it is something he missed, and it will be noted on the CCR in May. The Board prefers that Dave be on top of the compliance schedule and will discuss further at the next meeting. Additionally, the Board wants an update on the tank inspection, which is past due.
2. Wastewater Operations Report – Dave reported that the wastewater plant is running fine. We had some belts go out; but got them changed within a few days. He also hauled out a deer and some smaller animals from the lagoon.
3. DSV Update - Jane provided an update on our Ammonia Discharge Variance that is up in 2024. SGM provided cost estimates for scenarios if we don't get the variance renewed. Jane reported that from conversations with the State, they are looking like they will renew the variance for four years but with lower ammonia levels for summer months. Beverly spoke with Edgemont about their mechanical plant which cost \$8.5 million in 2021. She suggested looking at other consultants regarding potential costs for a mechanical plant in the future.

C. Roads and Open Space

1. Snow Removal Update – the District received a letter from 190 Spruce Drive resident's attorney regarding plowing his fence line. Bud said that the 71 feet in front of the rock face gate is his property so the district does not have to plow that area. However, another resident's driveway is in that area. The district could tell her to figure something out on her own as it is in a ROW of Vincent's property. Leeder said he could get that part of the road plowed without impacting Vincent's fence line that extends out from the gate. So for now, we will follow that path. There were a few snow removal complaints over the last two months. One regarded overly aggressive pushing snow back digging into yards during the first few storms. Leeder talked with his drivers. Another complaint was about a pushed back pile in a Cul de sac spilling into driveway which Jane forwarded to Leeder. Derek said he heard that Fir Court was not plowed at all; but no one contacted the office so perhaps it was just plowed late.
2. Open Space Update – Pond Project Update – Terry did not do the pond projects due to the ground being wet from fresh snow. Jane will get Terry's input on rescheduling. The board will discuss the timing of the project next meeting. District wildfire mitigation is scheduled for mid to late June 2024.

VII. Business

1. Review WWTP Improvements Cost Estimates – Jane presented rough cost estimates for plant improvements to provide an idea of what the district is looking at this year or next to comply with the new variance. It will cost \$120,000 just for new more powerful blowers. Once the variance is renewed, we can get other bids.
2. Review Signpost Estimates – the board discussed the estimate from Branson signs which included metal posts and other options such as replacing just the signs. Jane requested an itemized estimate from Branson which should receive this week. Beverly reminded board members that some signs may be in ok condition, but the point was to replace them all now, ensuring they are all uniform and reflective which is important for safety and that the rationale for replacing all posts with metal posts would be doing it once and doing it right. The board will continue discussion next meeting with more information.
3. Other District Correspondence: resident asked if having his residence be a VRBO is ok and provisions he needed to take; another resident asked if the district allowed VRBO; citing herald article on home insurance rates and cancellations, resident asked for fire mitigation contractor; thanks for all do – like idea of E-Newsletter; here since 1994. Wondered if could have a community directory and business briefs (the board said no); dog issues – involving sheriff and dog was taken to pound by private citizen, when returned seemed sick and educate people not to take dogs, just call pound; he was upset that district wouldn't do anything or have a provision against taking animals when explained it was out of our jurisdiction and for Animal Control and County but would share with the Board (the board said no to the educate piece and confirmed nothing board can do); neighbor pushing snow onto their property in ROW; she called Sheriff who said was a civil matter – wanted us to know she is not blocking easement for snow.
4. Newsletter Items – new E-News

IV. Adjournment – Stephen motioned to adjourn meeting. Corey seconded.

The meeting was adjourned at 6:17 p.m.

Jane Looney, District Manager / Secretary