

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
MAY 18, 2016

- I. Call to Order
President Ward Holmes called the meeting to order at 7:00 p.m. Other Board Members present were Treasurer Dave Crom, Directors Beverly Lawrence and newly elected director, Micah Looney. Also present: Jane Looney, District Manager; District Accountant Fred Owen; and Tyler Whitt, District Water/Wastewater Operator.
 - II. The minutes of the April 20, 2016 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as amended. Beverly seconded the motion. Motion carried.
 - III. Ward administered the oath of office to Dave Crom and Micah Looney.
- III. Administration
- A. Financials
 1. Jane presented the accounts receivable list. Board discussed interest rate resolution and process as well as procedures for collecting overdue accounts. Beverly will check with Edgemont about their policy and procedures. Tyler suggested any future related resolution or correspondence contain language regarding residents incurring all expenses related to shut off including installing a curb-stop as well over half of DW2 properties have no way to shut off water.
 2. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
 3. Resolution 2016-05 to Amend 2015 Budget – Due to the IGA with DW1, DW2 has split the wastewater fund beginning May 27, 2015. Beverly moved that the Resolution 2016-05 be approved. Dave seconded. Resolution was approved. Fred discussed issues with auditor. Will keep the current date of May 27 instead of the auditor’s requested date of January 1. Board concurred. Fred said that instead of renewing CDs, he was going to bring \$100,000 into the money market fund so we can have liquid assets.
 4. Financial statements ending April 30, 2016 were presented. We reversed a charge from Leeder last month of \$666. On page 8, Fred segregated out DW1.
 - B. Water & Wastewater Operations
 1. Water Operations Report: Tyler reported that the total to do all structural repair as well as sandblasting and painting exterior of the small water tank is \$209,128. Contractor is looking at August/September. Repaint can be done now or budget \$35,000 in 2017. Would save us few hundred to do all at same time. Beverly supported doing it all at once due to the sandblasting mess. Fred will work through numbers tomorrow. Dave made motion to commit the \$175,000 and let Tyler know at end of week whether can commit the additional \$35,000 now. Beverly seconded. Motion carried. Well 6 and 10 have been producing 3 million gallons. Pond is almost maxed out.

Blowers help keep water moving. Fire hydrants are getting flushed and repainted. Maps are disintegrating. Ed Glass gave them to Tyler. As water district, we are required to provide locates – costs DW2 about \$50 per locate. Jane will check with Bud to see if can ask for any reimbursement from Charter Cable as we have done over 150 locates.

2. Review water meter and reader situation – meter gun was 2-3 years old but was used. The battery goes out. Replaced it with gun that is compatible with our Metron meters. Tyler did pick up a used one on e-bay so we now have a back-up.
3. Wastewater Report: Tyler said the liner replacement project has been put off because of the rain. He needs a couple of weeks of dry weather so can drain and clean lagoons before replacing the liner.
4. Public education for lead and copper in drinking water: Tyler did not email Jane the updated lead and monitoring plan (New Reg 85 from the Nutrient Water Quality Control Division). Tyler said he updated it and will email to Jane. The Board asked Tyler for an update on the other violation issues.

C. Roads

1. Spring Street Sweeping – Jane will schedule for early June after Cable upgrade and before road work.
2. Review 2016 Road Work estimates. Dave brought up 2 potholes on Oak Drive – Jane will check in with Leeder. Beverly moved to add the \$4400 work on patching Aspen and Willow Drives to the approved list of Cedar Drive (first half) and sealcoating the Entrance. Dave seconded. Motion passed.

D. Business

1. Update: Fire Permit process and needle pile burning in gully. We can get a burn permit which is good for a year. Need a person to tend a 4x4 foot pit and be ready with a shovel, fire extinguisher. Board decided to wait due to our wet spring. Micah suggested seeing if a trail volunteer might do it. Jane will check on liability issues.
2. Review Late Payment Process
3. Spraying greenbelt and Playground – Greenbelt will be sprayed for noxious weeds May 19-25 and the Playground sprayed for dandelions on May 20th. Jane will post signs and send out email.
4. Review estimate to repair damage from hydrant flush on Willow Drive along with curb area in the cul-de-sac and the corner of Oak/Aspen (due to valve box repair from snowplow hitting it). Beverly moved that we do the work for estimate of \$230. Dave seconded. Motion passed.
5. Update on Charter Cable upgrade – done in 3 weeks. Now mostly clean-up as they are done with directional boring.
6. Lake Durango Update – Ward reported the Lake is at 960 feet. Full is 997. We are out of drought restrictions for the foreseeable future. Re-opened bids today for building the pipeline.
7. Other District correspondence: Large RV parked near condos. Sheriff took care of it. Two residents contacted us regarding issues with the sewer cleaning contractors – one killing aspens and the other leaving ruts. DW2 is not liable for landscaping damage on easements. Jane will get copy of the sewer company's liability insurance from Tyler.

Resident's question re: easement to greenbelt surrounded by houses end of Oak Drive. Board suggested contacting Bud to confirm if people can access this greenbelt legally via the easement and if there is a requirement that people allow others to use a walking trail across their easement. Board says that the resident's issue with damage to landscape is with the cable company.

8. Newsletter items: water restrictions update; trails; annual garage sale June 11th; weed control; speeding.

IV. Adjournment

The meeting was adjourned at 8:40 p.m.

Jane Looney, District Manager / Secretary