

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
September 19, 2018

- I. Call to Order
Vice-President Beverly Lawrence called the meeting to order at 7:00 p.m. Other Board Members present were Directors Dave Crom and Wendell Qualls. Also present: Jane Looney, District Manager; Tyler Whitt, Water Operator and Wayne Schrader. Ward Holmes had an excused absence. No residents attended.
- II. Appointment of New Director – Dave motioned that the Board appoint Wayne Schrader to fill a vacancy on the Board. Wendell seconded the motion. The motion passed.
- III. New Director Wayne Schrader was sworn in and took the Oath of Office.
- IV. The minutes of the August 15, 2018 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as amended. Wendell seconded the motion. Motion carried.
- V. Administration
 - A. Financials
 1. Jane presented the accounts receivable list.
 2. Accounts payable were presented for approval. Dave motioned to approve. Wendell seconded the motion. Motion carried.
 3. Financials – Financial statements ending August 31, 2018 were presented.
 4. 2017 Audit Presentation – Fred presented the Audit Report for 2017. He said that all adjustments mentioned in the Audit Letter are due to us operating on a cash basis. Fred filed an audit extension in July; but it was rejected because it didn't have a board member's signature. The consequence is we cannot get an extension next year.
 - B. Water & Wastewater Operations
 1. Water Operations Report: Tyler reported that our well production is way down. We have been paying about \$6,000 more a month for water purchases during the summer months. Tyler said that with the current rate structure, this need/dependency from LDWA and those higher payments of \$6,000 per month this year were highlighted due to higher than normal water use during a drought year. The storage tank is at 20 feet. Tyler had to shut off Lake Durango for a week due to a potential issue with the pump. Beverly said we need to look at rate structure and reducing the monthly gallon allotment during our upcoming budget discussion. Tyler completed his quarterly tank inspection. No repairs are needed. There were 400,000 gallons lost last month which Tyler said means there is likely a leak somewhere. Dave asked if there is any other way to find leaks other than to wait for it to surface or blow. Tyler said there is not a reliable or inexpensive way. Dave asked Tyler how the meters could get changed out more quickly. We are only at about one-third done. Tyler got a supply of 100 more meters and thinks it is going well. Jane and Tyler will work together on a plan to concentrate on getting complete streets done, starting with cul-de-sacs.
 2. Wastewater Report: Jane reported for Dave Marsa. Pond 4 cover (lots of spheres) was delivered September 18. Dave will skim duckweed

and install on Monday. Dave Crom asked how much we have at the end of 2018 in the WW fund. Fred looked at it quickly and ballpark estimated: \$556,000.

3. EIAF Grant WWTP Improvement Report: See above re: cell 4. Jane is still waiting to hear from SGM when Lemna will install the Cell 1 improvements.
4. IGA Meeting Report: Dave reported that he, Jane and Dave Marsa met with Janet, a DW1 board member and their water operator. The committee reviewed improvements and discussed the current budget.

C. Roads and Trails

1. 2018 Road Projects and Signage update: road projects are almost completed. Two gutter/curb areas need to be fixed and Aspen Drive finished. Jane presented ideas for the playground upgraded signage. Most board members liked option 2. Beverly suggested checking with a local company that she has worked with.
2. Entrance Drainage/CDOT Update – after discussions with Bud and emails from CDOT confirming that the DW2 drainage features were all on our property, Jane contacted Altitude Landscaping to conduct the swale repair on the west entrance in October and review other options for the east side entrance besides extending the culvert.
3. Street Sweeping – this is scheduled for November 6-8. The Board would like the needles disposed of rather than put in the gully. Jane will check with WCA and Phoenix for prices. Dave motioned to obtain the dumpster if it was less than \$500. Wendell seconded the motion. The motion passed.

D. Business

1. Fire Mitigation 2019 – board members agreed that finishing the perimeter mitigation projects should be part of the 2019 budget as well as the pond mitigation project after discussion.
2. CDOT Permit Discussion – Per Board direction, Jane contacted DW2's attorney regarding the CDOT access permit. The Board reviewed and discussed Bud's memo. No action at this time.
3. Update from the Lake Durango Water Authority: There was no update as Ward, our LDWA representative, was not present.
4. Other District Correspondence: tree fell on house by pond due to high winds; water tastes more like solids in it; water heater broke and spewed water while gone; how are covenants enforced, how to read new meters, water overages and just using what is prescribed; fire mitigation behind Aspen and future projects
5. Newsletter items: water restrictions; meter replacements; contacts for FireWise volunteers; contact FireWise for resources and financial assistance; ask residents to have their dead or sick trees removed.

IV. Adjournment

The meeting was adjourned at 8:58 p.m.

Jane Looney, District Manager / Secretary