

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
APRIL 20, 2016

- I. Call to Order
President Ward Holmes called the meeting to order at 7:05 p.m. Other Board Members present were Treasurer Dave Crom, Directors Ray Schmutte and Paul Stahlecker. Also present: Jane Looney, District Manager; District Accountant Fred Owen; and Tyler Whitt, District Water/Wastewater Operator.

- II. The minutes of the March 16, 2016 Regular Meeting were presented for approval. Ray made a motion to accept the minutes as amended. Dave seconded the motion. Motion carried.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list. One account on Pine Ridge Loop hasn't paid in three months but there may be something going on as there was no water use either. Tyler knocked on door yesterday with no answer. He will check in with neighbor. Jane will place discussion of fee process/resolution on next agenda.
 2. Accounts payable were presented for approval. Board Action: Ward made a motion to the pay current bills as presented. Ray seconded the motion. Motion carried.
 3. Financial statements ending March 31, 2016 were presented. Correction to statement. Move grant from misc to grant fee revenue.. Fred will get Jane the numbers and language for a supplemental budget resolution.
 - B. Water & Wastewater Operations
 1. Water Operations Report: Tyler reported that this has been the best runoff in years – the pond is full. Well 5 is over 40 gallons a minute. Road got finished last week up to the tanks; and cleaning tank soon.
 2. Wastewater Report: ammonia level Ray noticed last month came back up. Tyler ordered a \$1500 2" pump from USA Bluebook – will use at least twice a year in addition to special projects. Once the liner is replaced, will stop water to cell #2.
 3. Review Certifications and Failure to Submit DMR and TTHM/HAA5
Certifications: Tyler said let (C) level water operator expired in January but have paperwork in; still have small water system (S) license requirement. Ray asked what kind of liability we face. Tyler responded that he's still a licensed treatment operator, but need the higher certification because we blow air into it. TTHM/HAA violation – Tyler said it's the state's mistake as our issued monitoring schedule is for March not February. RE: DMR violation for waste water plant – Tyler called in to get set up via internet instead of mailing reports – should happen in the next couple of months. State often "loses" reports. Tyler will call state about HAA; send another DMR; get certification paperwork set. Dave requested that Tyler email Board with updates or how issue was resolved to above violations and to #4.

4. Public education for lead and copper in drinking water: Tyler will update lead and monitoring plan (New Reg 85 from the Nutrient Water Quality Control Division) and email Jane with updated plan.

C. Roads

1. Spring Street Sweeping and Disposal – Estimate: \$2500. There are several large piles of pine needles needing to be burned off. Jane will contact fire department re permit, procedure and if need a water source (i.e. fire engine present). Dave also suggested looking into fire mitigation again along road and North Slope. Someone from Forest Service came and looked (works with Firewise). It was suggested that street sweeping be done earlier if needed to coincide with burn; otherwise, also time with road work.
2. Discuss 2016 Road Work – Leeder says need to seal coat entrance. He recommends back side of Oak Drive get overlaid this year. Could go another year but not if get a big winter. Same with first half of Cedar Drive. Do upper half the following year. Fix two divets in Willow Drive. Board needs to see estimate first. Jane will email Board with estimate before next meeting to see if can move forward.
3. Review Snowplow Damage to Valve Box at Oak/Aspen (\$3000). It was costly to replace the valve box – with \$1800 in Tyler’s labor and \$666 from Leeder for materials and rental. There was board discussion regarding who is responsibility for damage caused during snowplowing as well as how to prevent in future and perhaps even how to reflect this in contract next year? Board suggested that Leeder agree to put in boulder and forgive the \$666. Board discussed condition of that sign and others. Several liked the metal stop sign post put up last summer at Oak. Jane will look into who did the work and get estimates for metal sign posts placed in concrete. Dave and Ray will look at others in neighborhood that may need replacing.
4. Review Entrance Maintenance Proposal – Board agreed the entrance was low maintenance and to look into other contractors for maintenance including those less than amount proposed.

D. Business

1. Request to repair damage from hydrant flush - 279 Willow Dr.
Two areas of concern: one by road where snowplow pushed rock back and (along with garbage trucks) ripped up top soil and seed that Jenna had put down; second is the damage to the back area from district hydrant flush. Jane will show Ray and Dave the area next week. She will get estimate to fix up Oak/Aspen valve box corner along with this Willow Drive cul de sac corner.
2. Review Pine Ridge Loop’s Water Overage Charges
Board decision: Dave moved that we reduce resident’s charges to base level; and revisit our Board “mercy rule” this request policy regarding overages at next meeting. Ray seconded. Charges be reduced to base level and account appropriately credited.

3. Update on Charter Cable upgrade – Tyler met with contractor. They will communicate regarding digging on district property and restoration with Tyler taking ‘before’ photos.
4. Lake Durango Update – Ward reported that there is good amount of water with two ponds filling up. There is bad news regarding the bids that came in that it appears project was underestimated by \$2 million so need to change plan. We are out of drought restrictions this month. .
5. Other District correspondence: Safety grant: Ward still wants Board to approve purchase beforehand; stolen vehicles; Charter Cable.
6. Newsletter items: Bio for Micah; water restrictions update; trails; Garage sale date set for 2nd Saturday in June; speeding.
7. Discussed communication issues with Tyler. He should get requested items to Jane and/or board in a timely manner.

IV. Adjournment

The meeting was adjourned at 8:40 p.m.

Jane Looney, District Manager / Secretary