

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
JANAUARY 18, 2012

- I. Call to Order
President Ward Holmes called the meeting to order at 7:01 pm. Other Board Members present were Vice President Beverly Lawrence, Treasurer John Mower and Director Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and District Accountant Fred Owen. Director Dave Crom was absent.

- II. The Board discussed officers for 2012. Beverly made a motion to maintain positions as is. Andy seconded the motion. Motion carried.

- III. The Board discussed Resolution 2012-01, setting a time and place for Regular District Meetings on the third Wednesday of each month at the District Mail House at 7 PM. Andy made a motion to adopt Resolution 2012-01. John seconded the motion. Motion carried.

- IV. Minutes
The minutes of the November 16, 2011 Regular Meeting were presented for approval. Andy made a motion to accept the minutes as presented. John seconded the motion. Motion carried.

- III. Administration
 - A. Financials
 - 1. Jenna presented the accounts receivable list.
 - 2. Accounts payable were presented for approval. Board Action: Andy made a motion to the pay current bills as presented. John seconded the motion. Motion carried.
 - 3. Financial statements ending December 31, 2011 were presented.
 - 4. The Board reviewed Resolution 2012-02 amending 2011 budget. John made a motion to adopt resolution 2012-02 amending 2011 budget. Andy seconded the motion.
 - B. Water & Wastewater Operations
 - 1. Tyler presented the year-end water report. Well production has increased. Ed completed the lead and copper samples for December 2011 and the results came in under the action levels. We will continue to sample again in 2012. There was a small leak in the Lake Durango pumping building that was fixed in December. Andy made a motion to buy the meter reader for \$500 from Ed Glass. John seconded the motion. Motion carried.
 - 2. Tyler presented the year end wastewater plant report. The December BOD removal and suspended solids removal were not sampled correctly and Tyler will write a letter to the State explaining. There was a problem with the blowers which is now working. The influent flow sensor has been replaced and is working.

3. Tyler updated the Board on the progress of the Sanitary Survey Response. We are working with Harris Engineering to get the tab feeder approved with the State and have until the end of the month to respond and the end of February to resolve the violations.
 4. Jenna updated the Board on the status of the well 10 suit. The discovery documents will be reviewed and sent in soon. Jenna will check on the limit of the insurance reimbursement.
 5. Tyler provided public education for lead and copper in drinking water.
- C. Roads
1. Snow removal feedback: December storms were small, so cleanup was less.
- D. Business
1. Jenna will be officially appointed as the Designated Elections Official next month. She informed the Board that Ward, John, and Dave are up for election in May of 2012. Self-nomination forms will be available between Feb. 8 and Mar. 2.
 2. The Board discussed putting an AED at the mail house for emergency purposes. Andy made a motion to buy the AED for the \$900 with the \$200 case. John seconded the motion. Motion carried.
 3. Ward updated the Board on the Lake Durango Water Authority. There have been numerous meetings between La Plata West, the Tribe and Animas La Plata.
 4. No other correspondence was presented.
 5. Newsletter items: election, snow removal policy; curb stops, manholes, hydrants, no cars parked on street, no motorized greenbelt use.

IV. Adjournment

The meeting was adjourned at 8:00 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
FEBRUARY 15, 2012

V. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and District Accountant Fred Owen. Treasurer John Mower was absent.

VI. Minutes

The minutes of the January 18, 2012 Regular Meeting were presented for approval. Andy made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

E. Financials

5. Jenna presented the accounts receivable list.
6. Accounts payable were presented for approval. Board Action: Andy made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
7. Financial statements ending January 31, 2012 were presented.

F. Water & Wastewater Operations

6. Tyler presented the January water report. We are producing more than we are using currently, so the tanks are topped off. The synthetic organic test was taken successfully.
7. Tyler presented the January wastewater plant report. Everything is running well. A new license agreement for the effluent reader is \$300. Andy made a motion to buy the second license. Dave seconded the motion. Motion carried.
8. The Board discussed the annual update to the State, due at the end of March, on the new ammonia limits. There has not been a sample at the downstream sites since the stream study began last June. Jenna and Tyler will begin working with Cap Allen on current options.
9. Tyler updated the Board on the progress of the Sanitary Survey Response. The exhaust fan at the treatment building still needs to be completed. Tyler would like to change the wiring and have the second fan running continually.
10. Jenna updated the Board on the status of the well 10 suit. The discovery documents have been sent in.
11. Tyler provided public education for lead and copper in drinking water.

G. Roads

1. Snow removal feedback: The plowing has been going well.

H. Business

1. The Board discussed the upcoming election. Dave made a motion to adopt Election Resolutions 2012-03 and 2012-04. Andy seconded the motion. Motion carried. Self-nomination forms will be available from

Jenna Hutt, the Designated Election Official, until Mar. 2. The election can be legally cancelled on Mar. 6th if we don't have more candidates than positions available.

2. Ward Holmes and Dave Crom turned in their self-nomination forms. John will get his to Jenna this week.
3. The Board reviewed Resolution 2012-05 Motorized Greenbelt Use. Andy made a motion to adopt Resolution 2012-05. Beverly seconded the motion.
4. The AED will be installed at the mail house for emergency purposes, and a training for 6 people will take place in March.
5. Ward updated the Board on the Lake Durango Water Authority. They want to drain the lake to get to the drain to clean and reroute a portion.
6. No other correspondence was presented.
7. Newsletter items: election, no motorized greenbelt use, AED training, underage drivers on roads.

V. Adjournment

The meeting was adjourned at 8:27 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
March 21, 2012

VII. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence, Treasurer John Mower and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen and District Attorney Bud Smith.

VIII. Minutes

The minutes of the February 15, 2012 Regular Meeting were presented for approval. Andy made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

I. Financials

8. Jenna presented the accounts receivable list.
9. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. John seconded the motion. Motion carried.
10. Financial statements ending February 29, 2012 were presented.
11. The Board reviewed their policy on past due accounts and a transfer fee.

J. Water & Wastewater Operations

12. Tyler presented the February water report. Well 10 went down last month, and the motor shorted. The pump and motor were replaced and the old one will be repaired and be stored for a backup. The wells are increasing in production.
13. Tyler presented the February wastewater plant report. A second blower went out last month which will be replaced.
14. The Board discussed the water main break. John made a motion to buy spare parts. Dave seconded the motion. Motion carried.
15. The Board discussed the annual update to the State for the upcoming ammonia standards. Cap Allen is working on a letter updating the State on our stream study.
16. Tyler updated the Board on the progress of the Sanitary Survey Response. The response was sent in by the end of February, and nothing further has been requested by the State.
17. Per C.R.S. 24-6-402(4) Dave made a motion that the Board enter into Executive Session to (b) consult an attorney on specific legal strategies regarding the well 10 mediation and delinquent accounts. Andy seconded the motion. Motion carried.

After properly voting to come out of executive session, Andy made a motion to approve the parameters of mediation and have a special board meeting after mediation, and to create a resolution concerning

late fees with a \$15/month late charge and 18% delinquent charge.

Dave seconded the motion.

18. Tyler provided public education for lead and copper in drinking water.

K. Roads

1. Snow removal feedback: Marking shut off valves.

L. Business

1. The May 2012 election was cancelled on Mar. 6th since we did not have more candidates than positions available. Dave Crom, John Mower and Ward Holmes are elected by acclamation. They will take their oaths of office and begin their new terms at the May meeting.
2. The Board reviewed the Spruce Drive Encroachment Easement. Beverly made a motion to sign the agreement. Dave seconded the motion. Motion carried.
3. The AED cabinet is installed, and the device will be placed in it this week. The training will take place in April on a Saturday.
4. Ward updated the Board on the Lake Durango Water Authority. They want to drain the lake to get to the drain to clean and reroute a portion. A portion of land must be condemned for the project to continue. There is still not agreement to get water out of Lake Nighthorse.
5. No other correspondence was presented.
6. Newsletter items: bears, lock cars.

VI. Adjournment

The meeting was adjourned at 8:59 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
April 18, 2012

IX. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen and two residents. Treasurer John Mower was absent.

X. Minutes

The minutes of the March 21, 2012 Regular Meeting were presented for approval. Beverly made a motion to accept the minutes as presented. Dave seconded the motion. Motion carried with one opposed.

III. Administration

M. Financials

12. Jenna presented the accounts receivable list.
13. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
14. Financial statements ending March 31, 2012 were presented.
15. The Board reviewed their policy on past due accounts and a transfer fee. Jenna will have a resolution covering all of the billing fees for the next meeting. Andy made a motion to create a \$50 transfer fee. Beverly seconded the motion. Motion carried.

N. Water & Wastewater Operations

19. Tyler presented the March water report. Water production was up in March, and all of the wells are producing. If there is extra water, it will be put in the pond. Tyler found a solution to mark the valve boxes so they don't get broken during snow plowing season, and will begin to clean the valve boxes.
20. Tyler presented the March wastewater plant report. Ball Septic will be coming to clean out the grit chamber this spring.
21. The Board discussed the annual update to the State for the upcoming ammonia standards. Cap Allen submitted a letter updating the State on our stream study.
22. The Board discussed the Well 10 mediation agreement and the drilling of a new well 10. Andy made a motion to have another lawyer the mediation agreement. The motion died for lack of a second.
23. Tyler provided public education for lead and copper in drinking water. The next round of sampling will be done this spring.

O. Roads

1. The Board discussed the upper Aspen Drive request. Jenna will meet with Matt to discuss the requests and the Board will review at the May meeting.

P. Business

1. The Board reviewed the proposed 2012 water conservation measures which will remain the same as last year.
2. Ward updated the Board on the Lake Durango Water Authority. The project to rebuild the intake structure is underway. This is the last project of the DOLA money.
3. No other correspondence was presented.
4. Newsletter items: bears, dogs on trails, garage sale date second weekend of June, late fees.

VII. Adjournment

The meeting was adjourned at 8:17 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
May 16, 2012

XI. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Treasurer John Mower and Director Dave Crom. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen. Vice President Beverly Lawrence and Director Andy Gulliford were absent.

XII. Minutes

The minutes of the April 18, 2012 Regular Meeting and March 29, 2012 Special Meeting were presented for approval. Dave made a motion to accept the minutes as presented. John seconded the motion. Motion carried.

III. Administration

Q. Financials

16. Jenna presented the accounts receivable list.

17. Accounts payable were presented for approval. Board Action: John made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.

18. Financial statements ending April 30, 2012 were presented.

19. The Board reviewed Past Due Accounts Resolution 2012-04. Dave made a motion to adopt Resolution 2012-04 setting Past Due Accounts Policies. John seconded the motion. Motion carried.

R. Water & Wastewater Operations

24. Tyler presented the April water report. Wells 8 and 10 stopped 3 weeks ago due to overloading and issues with hydrogen sulfide gas. Tyler and Clint Brooks will be working to remedy the situation. The big booster pump at the treatment building kept tripping as under voltage which is another hydrogen sulfide gas erosion issue. The meters to the tanks and for Lake Durango will be replaced.

25. Tyler presented the April wastewater plant report. There was an issue with the blowers which Tyler is looking into. The blower on Cell 2 is resetting and Tyler is working on fixing it. The grit chamber and contact chambers will be cleaned next week. Sewer line cleaning will be scheduled soon.

26. The Board discussed the meeting Cap Allen had with a representative of the State regarding our discharge stream and ammonia limits. If we don't hear something by the beginning of June, we will appeal formally by July 1, 2012.

27. The Board reviewed the new Well 10 application. Dave made a motion to approve the new Well 10 application. John seconded the motion. Motion carried.

28. Tyler provided public education for lead and copper in drinking water. The next round of sampling will be done soon.

S. Roads

1. The Board reviewed the asphalt maintenance bids. Dave made a motion to approve the Fir Drive (\$27,308) and Oak Drive (\$20,538) road bids and a 40% deposit check to M Leeder Construction. John seconded the motion. Motion carried.
2. The Board discussed the upper Aspen Drive road improvements. Jenna will have the area marked and the Board will review at the next meeting.

T. Business

1. Bud Smith administered an Oath of Office for Ward Holmes. Ward Holmes administered an Oath of Office for Dave Crom and John Mower. Ward Holmes will take his Oath of Office in front of a notary this week.
2. Ward updated the Board on the Lake Durango Water Authority. The meeting with the tribes took place to discuss building the intake structure up to their future needs.
3. No other correspondence was presented.
4. Newsletter items: bears, dogs on trails, garage sale date second weekend of June, late fees.

VIII. Adjournment

The meeting was adjourned at 8:09 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
June 20, 2012

XIII. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence and Directors Dave Crom and Andy Gulliford. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen. Treasurer John Mower was absent.

XIV. Minutes

The minutes of the May 16, 2012 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Andy seconded the motion. Motion carried.

III. Administration

U. Financials

20. Jenna presented the accounts receivable list. Jenna will add 18% charges to the two specified accounts.
21. Accounts payable were presented for approval. Board Action: Beverly made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
22. Financial statements ending May 31, 2012 were presented.

V. Water & Wastewater Operations

29. Tyler presented the May water report. The wells are still producing, but we are purchasing a lot from Lake Durango due to high water usage.
30. Tyler presented the May wastewater plant report. The plant is in compliance, but the odor is still present. The electrical should be rewired this week to allow for more blowers to alleviate the odor.
31. The State has not yet responded as to whether the Board needs to make a formal appeal on the 2014 ammonia limits.
32. Jenna updated the Board on the Well 10 application. The application should be back from Denver by next week, and then drilling can begin. The well will hopefully be operational by mid August.
33. The Board discussed the Stage 1 watering restrictions. Dave made a motion to enact Stage 1 watering restrictions. Andy seconded the motion. Motion carried.
34. Jenna and Tyler discussed the plan for the Oak Drive Leak repair. A letter will be sent to residents this week.
35. Tyler provided public education for lead and copper in drinking water. The next round of sampling will be done soon.

W. Roads

1. Jenna updated the Board on summer road maintenance. The asphalt work has been completed and the street sign painting will now be scheduled.

2. The Board discussed the upper Aspen Drive road improvements. Jenna will have the area marked and the Board will review at the next meeting. Andy made a motion to do the \$11,925 bid. Dave seconded the motion. Motion carried.

X. Business

1. Jenna updated the Board on the weed spraying which is mostly completed.
2. Ward updated the Board on the Lake Durango Water Authority. A meeting with the Tribes took place to discuss the intake structure. All of the construction for the year is done. There is no new water coming into the Lake unless BLM water can be found.
3. Correspondence was presented; no action taken.
4. Newsletter items: Watering restrictions; mountain lions and bears; ATVs on trails.

IX. Adjournment

The meeting was adjourned at 8:07 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
July 18, 2012

XV. Call to Order

President Ward Holmes called the meeting to order at 7:15 pm. Other Board Members present were Vice President Beverly Lawrence and Director Dave Crom. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen. Treasurer John Mower and Director Andy Gulliford were absent.

XVI. Minutes

The minutes of the June 20, 2012 Regular Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

Y. Financials

23. Jenna presented the accounts receivable list.
24. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
25. Financial statements ending June 30, 2012 were presented.
26. The Board reviewed and signed the audit extension request form.

Z. Water & Wastewater Operations

36. Tyler presented the June water report. Water production in June was doing well. The wells have started producing less in July. The meter reader was still malfunctioning, so sales appear down because some of the customers were estimated. Beverly made a motion to purchase the line freezer for meter repairs. Dave seconded the motion. Motion carried.
37. Tyler presented the June wastewater plant report. The extra air used to deal with the odor issue affected the chlorine residual which dropped below the necessary level for E. Coli. Tyler will write a letter to the State and submit it with the DMRs explaining what happened.
38. The Board discussed the Lake Durango 7/12/12 Boil Order. Jenna will put information about this in the newsletter.
39. Cap Allen will be requesting a variance for the ammonia limits starting in 2013 which would need to be reviewed every 10 years. The District will still look at moving forward with a fermentation pit before the plant to assist the ammonia removal, odor issues and sludge removal.
40. Jenna updated the Board on the Well 10 application. The application should be back from Denver by next week, and then the drilling can be scheduled. Beverly made a motion to approve giving a 50% check down to the driller once we have a date set on their schedule. Dave seconded the motion. Motion carried.

41. The Oak Drive leak repair was delayed due to high fire danger and lack of rains. The repair will be scheduled and affected residents will be notified.
42. Tyler provided public education for lead and copper in drinking water. The results from the most recent round of sampling will be available soon.

AA. Roads

1. Jenna updated the Board on summer road maintenance. The upper Aspen Drive improvements will be completed at the same time as the water leak repair.

BB. Business

1. The Board reviewed the Fir Drive and Hunter Court bill requests. Dave made a motion to remove the Hunter Court 18% interest charge and accept the payment plan if payments are made on time; retroactive interest charges will be in effect if the payments are not made on time. Beverly seconded the motion. Motion carried. The Fir Drive request was denied.
2. Ward updated the Board on the Lake Durango Water Authority. Mediation has been requested between La Plata West and Lake Durango to resolve the issue of building the intake structure.
3. Correspondence was presented; no action taken.
4. Newsletter items: Watering restrictions; mountain lions and bears; ATVs on trails.

X. Adjournment

The meeting was adjourned at 8:17 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
August 15, 2012

XVII. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence and Treasurer John Mower. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen. Directors Andy Gulliford and Dave Crom were absent.

XVIII. Minutes

The minutes of the July 18, 2012 Regular Meeting were presented for approval. Beverly made a motion to accept the minutes as presented. John seconded the motion. Motion carried.

III. Administration

CC. Financials

27. Jenna presented the accounts receivable list.
28. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Beverly seconded the motion. Motion carried.
29. Financial statements ending July 31, 2012 were presented.

DD. Water & Wastewater Operations

43. Tyler presented the July water report. The wells are not producing as much water with the dry weather.
44. Tyler presented the July wastewater plant report. The plant is operating well.
45. Jenna updated the Board on the 2014 ammonia limits. Cap Allen sent a letter to the State requesting a temporary modification for the ammonia limits and asks for consideration of a long term modification.
46. Tyler updated the Board on the drilling of the new well 10. The new well is drilled to 400 feet. The casing will be in this week, and the well test will begin next Thursday. The gate down to the wells was broken, and Tyler will look into the cost of a 13 foot farm gate.
47. The Oak Drive leak repair is scheduled to take place in September.
48. Tyler provided public education for lead and copper in drinking water.

EE. Roads

1. Jenna updated the Board on summer road maintenance. The street painting will begin next week, and the upper Aspen Drive improvements will be completed in September.

FF. Business

1. The Board reviewed the entrance improvements proposal. Beverly made a motion to accept the True Blue Landscaping bid and use the CTF funds for the project. John seconded the motion. Motion carried.
2. Ward updated the Board on the Lake Durango Water Authority. There has not been an agreement about building the intake structure from

Lake Nighthorse between the Tribes, La Plata West and Lake Durango Water Authority. The lake is low, but the plant is still operating.

3. Correspondence was presented; no action taken.
4. Newsletter items: Meter reading; Water conservation; mountain lions, coyotes and bears; ATVs on trails.

XI. Adjournment

The meeting was adjourned at 7:50 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
September 19, 2012

XIX. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Directors Andy Gulliford and Dave Crom. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen and four residents. Vice President Beverly Lawrence and Treasurer John Mower were absent.

XX. Minutes

The minutes of the August 15, 2012 Regular Meeting were presented for approval. Andy made a motion to accept the minutes as presented. Dave seconded the motion. Motion carried.

III. Administration

GG. Financials

30. Jenna presented the accounts receivable list.
31. Accounts payable were presented for approval. Board Action: Dave made a motion to the pay current bills as presented. Andy seconded the motion. Motion carried.
32. Financial statements ending August 31, 2012 were presented.
33. The Board reviewed the 2011 audited financials. The District is running well. Andy made a motion to accept the audit. Dave seconded the motion. Motion carried.

HH. Water & Wastewater Operations

49. Tyler presented the August water report. The production is still down on all wells other than well 10. The tank repairs will be done at the end of October.
50. Tyler presented the August wastewater plant report. A rodent was stuck in the contact chamber which caused the E. Coli to be off. Ammonia was down the past month.
51. Tyler updated the Board on the new well 10. The new well 10 tested about 12 gallons/minute. The new well will be an improvement over the old well. The engineering information is being compiled to the State before the State can approve the well. Once the State approves the well, the well should be operational about a week later.
52. The Oak Drive leak repair is scheduled to take place on October 17-19th. The residents in the areas that will be shut off will be notified in advance.
53. Tyler provided public education for lead and copper in drinking water.

II. Roads

1. Jenna updated the Board on summer road maintenance. The street painting has been completed, the street sweeping will take place next month, and the upper Aspen Drive improvements and Willow Drive patch will be completed on October 17-19th.

JJ. Business

1. The Board reviewed the encroachment easement. Dave made a motion to approve the encroachment easement. Andy seconded the motion. Motion carried.
2. Ward updated the Board on the Lake Durango Water Authority. Phase 2 water restrictions will start tomorrow. The lake is at 600 feet.
3. Correspondence was presented; no action taken.
4. Newsletter items: Meter reading; Water conservation; mountain lions, coyotes and bears; ATVs on trails. Phase 2 water restrictions.

*Additions to the agenda

The Neergaard Condo lot will be potentially developed into 2-3 single family lots. There is an issue with access for the driveway and the DW2 greenbelt easement. A detailed request for access will be presented at a later meeting.

Susan Hutchison wants to put residence on the property that contains a shop and needs a letter to the County that they have an active water and sewer tap. Andy made a motion to provide a letter to the County regarding the taps at 327 Woodcrest. Dave seconded the motion. Motion carried.

XII. Adjournment

The meeting was adjourned at 8:25 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
October 17, 2012

XXI. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence, Directors Andy Gulliford and Dave Crom. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator, District Accountant Fred Owen, District Attorney Bud Smith and five residents. Treasurer John Mower was absent.

XXII. Minutes

The minutes of the September 19, 2012 Regular Meeting and October 12, 2012 Special Meeting were presented for approval. Dave made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

KK. Financials

34. Jenna presented the accounts receivable list.
35. Accounts payable were presented for approval. Board Action: Beverly made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
36. Financial statements ending September 30, 2012 were presented.
37. The Board held the budget hearing with five residents in attendance. The water fund needs an increase in revenue.
38. The Board reviewed 2013 water rates. Jenna will email a spreadsheet to the Board.

LL. Water & Wastewater Operations

54. Tyler presented the September water report. The production is down slightly, but all of the wells are operating.
55. Tyler presented the September wastewater plant report. The sewer line cleaning and video will be taking place this week. Beverly made a motion to remove the trees. Andy seconded the motion. Motion carried.
56. Tyler updated the Board on the new well 10. The information has been submitted to the State, and we are waiting the State's approval to bring the well online with the system.
57. The digging has begun on the Oak Drive leak repair. By the end of the day today, the leak had not been located.
58. Tyler provided public education for lead and copper in drinking water.

MM. Roads

1. The Board reviewed the 2012-2013 Snow Removal Contract. Dave made a motion to accept the proposal as long as the rates are comparable. Andy seconded the motion. Motion carried.

NN. Business

1. Bud updated the Board on the Neergaard excess tap issue. Ted Neergaard wants the District to buy the taps back or be able to use them. The Board requested a written proposal from Ted after speaking to the County.
2. The Board reviewed the mail house painting bid by BBC Paint and Drywall. Dave approved the \$2500 painting bid. Beverly seconded the motion. Motion carried.
3. The Board discussed the ball wall proposal presented by two residents for the CTF funds for the 2013 budget. A sketch and more details will be presented at the next meeting.
4. Ward updated the Board on the Lake Durango Water Authority. There will be a 5% rate increase next year.
5. Correspondence was presented; no action taken.
6. Newsletter items: water rates.

XIII. Adjournment

The meeting was adjourned at 8:49 p.m.

Jenna Hutt, District Manager / Secretary

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
November 28, 2012

XXIII. Call to Order

President Ward Holmes called the meeting to order at 7:00 pm. Other Board Members present were Vice President Beverly Lawrence, Directors Andy Gulliford and Dave Crom. Also present: Jenna Hutt, District Manager, Tyler Whitt, District Water/Wastewater Operator and District Accountant Fred Owen. Treasurer John Mower was absent.

XXIV. Minutes

The minutes of the October 17, 2012 Regular Meeting were presented for approval. Andy made a motion to accept the minutes as presented. Beverly seconded the motion. Motion carried.

III. Administration

OO. Financials

39. Jenna presented the accounts receivable list. #900024 18% charge.
40. Accounts payable were presented for approval. Board Action: Andy made a motion to the pay current bills as presented. Dave seconded the motion. Motion carried.
41. Financial statements ending October 31, 2012 were presented.
42. The Board discussed 2013 water rates. Andy made a motion to accept the proposal #3 with a 10,000 gallon base rate. Dave seconded the motion. Motion carried.
43. The Board reviewed Resolution 2012-10 amending 2012 budget. Beverly made a motion to adopt resolution 2012-10 amending 2012 budget. Andy seconded the motion.
44. The Board reviewed the proposed 2013 budget and the budget message from management. Andy made a motion to adopt the 2013 budget with Resolution 2012-12. Beverly seconded the motion. Motion carried. Beverly made a motion to set the mill levy at 18.254 with Resolution 2012-11. Dave seconded the motion. Motion carried. Beverly made a motion to adopt resolution 2012-13 to appropriate sums of money. Dave seconded the motion. Motion carried.

PP. Water & Wastewater Operations

59. Tyler presented the October water report. The tanks were getting low, so extra water was purchased to fill the tanks which are now topped off. There was a violation for lead and copper action levels needing new testing for our water which Tyler has started.
60. Tyler presented the October wastewater plant report. The plant is running well, and all levels are going well. The sewer line cleaning company cleaned one third of the line. There was potentially a dip noticed in a section that Tyler will review on the videos.
61. The Board discussed the 2012-2013 Water Operator Contracts. Ward is sending a letter to Ed Glass in regards to his contract.

62. Tyler updated the Board on the new well 10. The new water line is in the ground and buried. The pump and motor should be put in the well next week. We are waiting on the final approval from the State before the well can be connected to our system.

63. Tyler provided public education for lead and copper in drinking water.

QQ. Business

1. The Board discussed the ball wall proposal presented by two residents for the CTF funds for the 2013 budget. Beverly made a motion approving the ball wall project. Dave seconded the motion. Motion carried with one abstaining.
2. Ward updated the Board on the Lake Durango Water Authority. The lake is at 500 feet. The deal to build the intake structure from Lake Nighthorse is still waiting on an agreement from La Plata West.
3. Correspondence was presented; no action taken.
4. Newsletter items: water rates.

XIV. Adjournment

The meeting was adjourned at 8:19 p.m.

Jenna Hutt, District Manager / Secretary