

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
September 21, 2016

- I. Call to Order
President Ward Holmes called the meeting to order at 7:00 p.m. Other Board Members present were Directors Dave Crom and Beverly Lawrence. Also present: Jane Looney, District Manager; District Accountant Fred Owen; and Tyler Whitt, District Water/Wastewater Operator; Cedar Network representative Keith Utt and residents Lisa Wilk and Chad and Breanna Hendrikson.

- II. The minutes of the August 24, 2016 Regular Meeting were presented for approval. Beverly made a motion to accept the minutes as amended. Dave seconded the motion. Motion carried.

- III. Administration
 - A. Financials
 1. Jane presented the accounts receivable list. All those residents with over one month due were contacted except for account with lien. These have already paid and several signed up for autopay. Jane will contact the HOA to discuss the two residents' overdue accounts to see what it might be able to do.
 2. Accounts payable were presented for approval. Board Action: Dave motioned to approve. Beverly seconded the motion. Motion carried.
 3. Financial statements ending August 31, 2016 were presented. Jane will forward the draft 2017 Budget to Board for review before special budget meeting. Completed 2015 Audit report was presented to the Board. Fred that everything was standard and fine.

 - B. Water & Wastewater Operations
 1. Water Operations Report: Wells are doing fine. Tyler is going to replace the small booster pump. Repaired electrical and installed a new control setup. Tyler will replace hydrant at corner of Aspen and Spruce Drive in next few weeks. There were several issues with the State not getting information from Tyler - Lead and Copper plan and testing as well as another Failure to submit Discharge Monitoring Report.

 2. Wastewater Report: Tyler will be working closely with new engineering firm to get going including a possible different recommendation for aerators in cell 3. Completed annual sewer line cleaning and found a serious issue with the main line being crushed by the service line of an Oak Drive resident. Tyler will contact Bud to clarify who is responsible for fixing the problem. He believes the issue is not bad enough to be done this fall but should be repaired by middle of next summer.

 3. Update on EIAF Grant/ WWTP project: Jane reported to the Board that she is over 30 hours each week. She began tracking grant hours

several months ago and requested compensation for that extra time. 52 hours so far. Beverly suggested 75 hours at \$30 = \$2250 through October. Dave moved that the Board do one-time bonus for extra work. Beverly seconded. Motion passed.

4. Review and Approve Engineering Firm for EAIF and Ammonia Variance: Dave presented the Interview Panel's unanimous recommendation: hire SGM to carry out Grant and Ammonia Standard Variance objectives. Jane will contact Andrew Rapeako with SGM to let him know the Board approved their selection and to get started immediately.
5. Public education for lead and copper in drinking water.

C. Roads

1. Road Update: A&B painted street signs and will also paint the curbs where hydrants are located which hasn't been done in many years.
2. Willow Drive Trails: Bud said we could put trail marker on the trail between 343 and 321 Willow Drive and could maintain both. The trail between Willow Drive and Fir/Oak Drive is a "Prescriptive Pedestrian Walkway" as it's been used for over 18 years. The owner of 321 is disputing this assessment. The owner at 343 Willow Drive is o.k. with it. Jane will follow-up with Bud.

D. Business

1. Review Aspen Drive & Oak Drive Water Overage charges: Last month, the Board decided to wait to see what next bill usage is for Oak Drive resident and was confused by the Aspen Drive resident's request; and so said that resident needed to come to the next board meeting. The resident did not come. Jane presented the bill history, along with August usage for Oak Drive resident. The Board decided to reduce the overage fees to first level.
2. Cedar Network Update and Review Revised Contract: the "vault" is placed. Cedar received 50 calls from people who would like fiber. Three are on Willow Drive – there's no issue now for those. Google, AT&T are looking at trenchless technology. Cedar will utilize current La Plata Electric trenching in utility easements. Board approved revised contract and passed it onto Keith.
3. 2017 Budget – Resident Lisa Wilk suggested improving trail drainage in greenbelt due to construction of three new homes. "Trails are the number 1 thing for me about living here as I know it is for others in the neighborhood," Lisa said. She recommended that since Trails 2000 does a training every spring, it may be an incentive for someone to take on if DW2 paid any fee needed. Lisa would be a member of the crew. Residents Chad and Breanna Hendrikson requested improving drainage of streets by Hunter Court and Oak Drive. They've lived there 2 years. The Board talked about having had unusual weather

events. Ward said we would look at this request next week at the budget meeting. Jane will ask Bud about any legal remedies regarding Willow Drive contractor and legacy of dealing with issues of drainage, road patches, etc. Email suggestions from resident Carly Van Hof Thomson (1) District negotiating with trash companies. The Board said this is not a Metro issue; it's a HOA issue which we are not. (2) Upgrading water plumbing infrastructure. The Board said that each time we fix an issue, we replace and upgrade infrastructure, but can't afford to do all of it at once. The Board would like Tyler to bring a map and mark where the improvements and issues are. (3) Investing in the pond as a recreational facility for neighborhood kids. Board said that they appreciate that the resident has good ideas and that legal counsel has advised us against this in the past.

4. Community Wildfire Protection Plan Review – our plan was scheduled for a five year review this year. Jenna said nothing has been done since major mitigation work in 2011. Jane is meeting with Karola Hanks from DF&R and Pam Wilson from FireWise to review our plan and progress. DW2 needs a FireWise Neighborhood Ambassador. There was Board discussion about an evacuation plan and whether Board members should have the combination for Emergency Exit.
5. Entrance – review replacement cost of dead trees. Greenscapes estimated \$380 per tree (includes planting) plus \$150 delivery. Recommended replacing three trees and have Woodchuck prune the others. Riverview Landscaping recommended all but one is probably dead or difficult to bring back (and therefore, costly). Recommended starting fresh with a type of maple that has three season appeal. The Board decided not to replace the trees this fall.
6. Discuss Cross-Connection policy and process – Jane got policies from Edgemont Ranch which was exactly like the state template and Forest Lakes which had other information and tables. Dave said there are two issues: whether people have backflow preventers that need them and those that haven't had it tested. Dave asked how do we know who has backflow. Jane found a letter Jenna had sent letter to people so will try to compile a list. Jane will put DW2 on policy template and bring to one of the next meetings after sending to Tyler for his input on enforcement issues.
7. Lake Durango Update: Groundbreaking on the new pipeline from Lake Nighthorse to Lake Durango did happen on September 15th and the pipeline will be completed hopefully by September 2017. Beverly thanked Ward for his work over the years on this committee, representing DW2 and getting this pipeline done.
8. Other District correspondence: new trail at Willow Drive; issue of tamarisks multiplying in Lake Durango and sucking up valuable water.

9. Newsletter items: bears and trash cans; speeding; Firewise
Neighborhood Ambassador needed

IV. Adjournment

The meeting was adjourned at 8:50 p.m.

Jane Looney, District Manager / Secretary