

DURANGO WEST METROPOLITAN DISTRICT #2  
MINUTES FOR THE REGULAR MEETING  
May 15, 2024

- I. Call to Order  
President Carly Thomson called the meeting to order at 5:02 p.m. Other Board Members present were Directors Corey Beough, Beverly Lawrence, Derek Ryter, Stephen Wells. Also present: Jane Looney, District Manager and Dave Marsa, Water Operator. No residents attended.
- II. The minutes of the April 17, 2024 Regular Meeting were presented for approval. Beverly moved to approve minutes from the last meeting. Corey seconded the motion. Motion passed.
- III. Public Comments – There were no public comments.
- IV. Administration
  - A. Financials
    1. Jane presented the accounts receivable list for April 2024. One of three overdue accounts contacted paid in full. Another paid half.
    2. Accounts payable were presented for approval. Stephen moved to approve the accounts payable. Derek seconded. Motion was approved.
    3. Financials – Financial statements ending April 30, 2024 were presented. Stacie’s written report is in Board packet. The Board directed Stacie to wait on moving funds from operating to money market account as we have some larger bills coming up. Jane will send copies of the Solar agreement to the board. DW1 still has not paid its WWTP monthly payments this year. The board discussed possible actions including a late fee. Jane will check the IGA provisions and contact Bud if needed.
    4. 2023 Audit Presentation – Beverly motioned to accept the 2023 Audit as presented. Stephen seconded. Motion carried.
  - B. Water & Wastewater Operations
    1. Water Operations Report – wells are still producing very well possibly meaning the aquifers recharged during the big snow year 2022-3. Dave said we get fewer complaints about water when run our wells. He still runs LDWA once a month. Dave received estimates for tank cleaning and inspection. One includes a thorough cleaning, applying an interior coating, installing the electrodes and fixing the outside ladder. Another quote just to do diving inspection was \$3400. The new laptop and update work well except that four meters are on another frequency and not readable now; replacements will be done on May 21<sup>st</sup>.
    2. Lead and Copper Inventory Requirement – state contractor emailed the district and Dave on April 29<sup>th</sup> that they are ready to go over the inventory with him and discuss next steps. Dave has not responded, but said it was not due until October.
    3. Wastewater Operations Report – need to replace Wayne as board representative to the IGA group as a meeting is coming up. Derek will attend the next IGA meeting. The sewer line contractor will be here in June to video and inspect our

lines, especially those near the LPEA/Circle Z work. Dave wants to also still get RH Borden to do the annual acoustic assessment. Resident moved their fence, so the manhole is no longer behind; Dave said it is still not completely accessible. Board said to notify the resident that the district thanks them for moving their fence but that it is still within the easement and so if the district needs complete access to the manhole, it is not responsible for any damage to the fence.

4. DSV Update – Dave said the big issue is the extra sampling the state is requiring as of this September. He won't charge extra as it's once a month but there will be higher lab bills. Beverly motioned to approve up to \$1000 for probes and programming needed to comply with the DSV testing requirements. Derek seconded. Motion passed. The final DSV extension hearing is in June.

### C. Roads and Open Space

1. Road Update – Street sweeping is happening May 21-23. Durango Lawn contractor picked up big piles of needles already. Patching will take place on Aspen Drive and other streets June 24-25; the major mill and overlay project on Michael Way will occur July 22-26.
2. Street Signs Update – Jane met with Branson and marked stop sign locations. They must leave old ones up while put new base in concrete and let dry. Street signs will be down one to two days while replacing them. This will take place the week of May 28th. Jane is meeting with five residents regarding their shrubs and trees interfering with signs.
3. Open Space Update – Wildfire mitigation will happen mid to late June. The “No Pickleball” sign is gone again. The Board suggested placing it up high next time and to put a notice about pickleball on the website.

### V. Business

1. Community Garage Sale – is scheduled for Saturday, June 8<sup>th</sup> from 8 to 2. The district places an ad in the Durango Herald. Jane purchased an A-Frame sign for the entrance that should withstand getting knocked over by the wind.
2. Review Upper Aspen Drive Culvert/Concrete Estimate – Jane met with the PST engineer to examine the Spruce Drive drainage issue. He also looked at the culvert and drainage in front of 95 Aspen Drive. The drainage area and culvert need cleaning so Jane asked Leeder if he could do the work in his estimate, except for the concrete pan, this year and concrete next year.
3. LPEA Cable Replacement Project Update – Dave said LPEA/Circle Z have completed their trenching and coring. Dave's new locate machine has been effective in better detecting our main lines.
4. LDWA Rate Study – we will provide the well production report and request billing software tech support for a consumption report by resident and month. Beverly said that the rate study consultant was clear about keeping capital improvement projects like long distribution lines separate as these don't pertain to DW2. Dave said to make sure rate study consultant understands our storage capacity of 1.5 million gallons which makes us different and able to withstand LDWA turning off water for a few days to a few weeks as it did in 2022. Beverly will communicate this at the LDWA meeting Thursday night.

5. Discuss Utility/ Drainage Easement Policy/Education – the Board discussed having a general education piece on our website reminding residents that they have utility easements along their back and side and that it's residents' responsibility to know where these are on their own property as well as to not interfere with /block access to utilities such as manholes. Jane will put together a paragraph and include a reminder about the district's ROW policy with a link.
6. Other District Correspondence – Willow Drive oil spill from Phoenix Recycling (followed up with them as was still bad on Wednesday; sent person up to clean it Tuesday but was worse than thought – put oil absorbent material down; back up here today Wed afternoon); Could you please send me a map of the green space surrounding our house as well as our exact property boundaries for 43 Oak Court; suspicious wet spot service line issue; why paying for new signs when snow contractor knocks them down (provided explanation and he replied “makes sense, thank you”); emergency gate lock was open.
7. Newsletter Items – garage sale June 8; fire mitigation mid to late June; a schedule of all district activities spring/summer

IV. Adjournment – Beverly motioned to adjourn meeting. Stephen seconded. The meeting was adjourned at 6:53 p.m.

---

Jane Looney, District Manager / Secretary