

DURANGO WEST METROPOLITAN DISTRICT #2
MINUTES FOR THE REGULAR MEETING
April 17, 2024

- I. Call to Order
President Carly Thomson called the meeting to order at 5:03 p.m. Other Board Members present were Directors Beverly Lawrence, Stephen Wells and Corey Beagh. Derek Ryter had an unexcused absence Also present: Jane Looney, District Manager and Dave Marsa, Water Operator. No residents attended.
- II. The minutes of the March 20, 2024 Regular Meeting were presented for approval. Beverly moved to approve minutes from the last meeting. Stephen seconded the motion. Motion passed.
- III. Public Comments – There were no public comments.
- IV. Administration
 - A. Financials
 1. Jane presented the accounts receivable list for March 2024.
 2. Accounts payable were presented for approval. Stephen moved to approve the accounts payable. Derek seconded. Motion was approved.
 3. Financials – Financial statements ending March 31, 2024 were presented. Stacie’s written report is in Board packet. Jane will check into why the Willowbrook check was not cashed. Jane informed the board of a change in her health insurance.
 - B. Water & Wastewater Operations
 1. Water Operations Report – Well 10 was down for a bit; but wells are again producing as bought little water from LDWA. Board agreed to set up an account with new hydrant supplier. Our meter laptop is old and is having problems not reading all meters; so Jane purchased a new laptop from Metron Farnier and tech service plan for one year. The Board reminded Dave that he needs to go ahead and get the tank inspection done and electrodes installed, and to put the well across the street on the back burner. LDWA is conducting their rate study. Beverly reported that Ward did a great job explaining to the consultant the cost differences between bulk and retail customers, particularly the savings LDWA has from not having to service our lines and from not having to bill our individual customers.
 2. Wastewater Operations Report – blower on Cell 1 went out. Dave replaced it with our spare so don’t have a spare now. He will try to wait for the DSV decision in June to see if we will be upsizing the blower before he buys a new one which costs \$50,000.
 3. DSV Update – Met with Brandyn today to go over the other agencies’ written suggestions that included the district submitting a de-rating analysis which Brandyn said wouldn’t be too costly as it’s a 2-page tech memo. It also wanted to add more testing/monitoring to collect more data which is more costly for district in terms of lab fees and Dave’s contractor time. Brandyn will try to get it back to the amount we agreed to. They inquired about the power outages and so Dave

thinks they may ask us to purchase a generator which he says would cost half a million dollars. The new variance would be for four years.

C. Roads and Open Space

1. Road Update and Parking Concerns – the board discussed again the issue of parking at Oak and Aspen Drive during the morning school bus time. The majority of the board were for leaving the situation alone, especially as school is almost out for the summer. Jane got an estimate for drainage study from PST engineering for \$2,280 for Spruce Drive. She recommended going ahead with it this year so can move next year on a fix if need be; and would have a second opinion to Leeder's on how to fix the drainage and if it's a serious issue for our roads. Beverly made a motion to approve. Stephen seconded. Motion carried.
2. Open Space Update – fire mitigation will happen mid to late June. There has been no progress on the vandalism case from the Deputy. If we don't get a response soon, Carly will lodge a complaint with Sheriff's office. Jane received another estimate for the pond drainage study from PST engineering for \$4,400. SGM's 2024 revised estimate is \$3,900.

V. Business

1. Discuss Paying for 2024 Road Projects – this year's approved road projects will cost \$150,000 which is \$74,000 over the budgeted amount. The board agreed they were fine with the hopeful \$24,000 savings from the snowplow budget plus reserves to pay for the projects and continually monitoring the budget throughout the rest of the year for savings. Beverly said we need to keep up with road projects as our road infrastructure is old and so a rate increase should be considered in a longer-term discussion.
2. Approve Revised Maintenance Estimate – Punchlist sent a revised estimate to repair or replace fence rails/posts at playground and basketball court and clean up graffiti on ball wall and road. Beverly motioned to approve the work as outlined in the revised estimate. Stephen seconded. Motion carried.
3. Street Sign Estimate Update - Beverly and Jane finalized the number of posts, signage which Jane emailed to Branson for final estimate amount and questions about PozLoc. They said that all posts now are break away ones so can easily replace a broken or pushed down post. Carly motioned to approve the street signs estimate of \$20,800 from Branson Traffic Control Company. Beverly seconded. Motion carried.
4. LPEA Cable Replacement Project Update/Issues – Circle Z, the LPEA subcontractor, hit a sewer line on Fir Drive. Their owner's facts, sent in an email to Dave, Jane and LPEA, were not correct. He sent a bill to Dave for \$6000 which he isn't paying as Circle Z is at least partly responsible. The district is allowing them to use our water. Dave set up metering on a fire hydrant at the top of Aspen Drive. The district is charging \$25/1000 gallons plus \$150 administrative fee. There is one more road crossing at Cedar Drive.
5. Utility Easements and ROW – LPEA ran into many issues with residents' fences or other obstructions in utility easements. They asked for assistance contacting two which we did. One was a resident we asked last October to

move their fence as it wasn't allowing access to our manhole. They have not and sound like they won't. LPEA wanted us to present a "United Front" approach which Bud recommended against; and the board decided not to do. There are continual issues with residents having obstructions in the easements and ROW as well as, according to Dave, encroaching into the greenbelt such as behind Pine Ridge Loop. Bud's take is the District should stay away from putting out information about drainage easements as well as back and side easements altogether as we seldom have our utilities on them, except manholes and a few sewer lines. Exception is the individual houses with manholes and individual cases where the drainage easement is causing road issues. Bud said that if we have to remove a fence or other obstruction, we do not need to repair or replace it. The board thought, despite Bud's recommendation, that the district should do some education around reminding residents to check their plat and that most everyone has utility easements in back and side and that there is still the ROW in front where most of our water and sewer lines are located. This will be on next month's agenda for further discussion. Jane said pursuing the ILC requirement would also be possibly helpful in the future to help remedy some of this.

6. Other District Correspondence – DW2's new website is up! dgowest2.com; concern over opening burning in neighbor's yard (called and emailed neighbor – she said it was in a fire pit but maybe the flames hit 10 plus feet, admitted had put a few branches on at one point; brings up issues with policy as residents interpret what constitutes safe burning from a patio wood burning unit); area behind houses between Oak Drives and Michael Way in need of fire mitigation (told him on a cycle was done three years ago and will alert our contractor to look at it); parked car PRL kids' safety (I emailed resident in question); lost car key on trail - asked me to email group list (told her list is only for district business); account history for credit.
7. Newsletter Items – Community garage sale is June 8; bears springtime and trash; fire mitigation mid to late June

- IV. Adjournment – Beverly motioned to adjourn meeting. Stephen seconded. The meeting was adjourned at 6:35 p.m.

Jane Looney, District Manager / Secretary